



Capital/Non-Routine Expenditure Application (CNA)

This form must be used to obtain approval before any capital and non-routine expenditure is incurred

HODs/Project managers must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CA Number (to be assigned by Finance)

A. GENERAL

1	Operation	Musha Mine	2 Department	Supply Chain
3	Head of Department	Nshimiyimana Alexis	4 Project Sponsor	MBANZA Missionnaire
5	Project Owner	Mutesi Aminah	6 Project 2nd-incharge	Francis Ndaruwa

B PROJECT IDENTIFICATION

1	Project Name	Fuel Tank		
2	Project Category	Sustaining: Business Improvement - Cost savings & productivity	Parent CNA ref	
3	Project Type	New asset	4 Asset Classification	Other

C FINANCIAL INFORMATION

1	Budgeted/Unbudgeted	Unbudgeted in 5 Yr Plan			2 Approved Budget Amount (5Yrs):	0	
3	Current year budget	Q1:	Q2:	Q3:	60,007	Q4:	
4	Previous CNA request:	0	+	Current CNA request:	60,007	= Total project costs	60,007
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount) ?	No budget to offset(CFO Fund)					
6	Reason for substitution						
n/a							

D PROJECT OVERVIEW

1	Project Description/Background																																																							
<p>To strengthen fuel security and ensure continuous operations at Musha Mine, we propose the purchase and installation of a second fuel storage tank.</p> <p>Currently, the site relies on existing fuel storage capacity, which has become insufficient due to ongoing fuel supply uncertainties and periodic fuel shortages experienced in global and regional markets. Delays in fuel deliveries can disrupt mining activities, equipment availability, and production schedules.</p> <p>The additional fuel tank will increase on-site fuel storage capacity, allowing the mine to maintain adequate fuel reserves and reduce the risk of operational interruptions caused by supply chain disruptions.</p> <p>The project will improve business continuity, provide greater flexibility in fuel procurement planning, and enable the site to purchase and store larger fuel volumes when market conditions are favorable.</p> <p>Insufficient fuel storage capacity increases the risk of production downtime, emergency fuel purchases at higher costs, and operational inefficiencies resulting from fuel shortages.</p>																																																								
2	Alternatives Considered																																																							
<p>Continuing to operate with the existing fuel storage capacity, increasing the frequency of fuel deliveries, or relying on emergency fuel purchases when shortages occur. However, these options may result in supply disruptions, higher transportation costs, operational downtime, and increased exposure to fuel market volatility.</p>																																																								
3	Schedule & Milestone dates																																																							
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4 Risks management considerations & mitigation (attached additional sheet if necessary):

Risks		Mitigation	Responsible
a	Delay in delivery of the fuel tank and accessories	Place orders early, closely monitor supplier progress, and follow up regularly on delivery status	Sebastian
a	Fuel shortages affecting operations before project completion	Maintain adequate fuel stock levels, monitor consumption closely, and arrange emergency fuel deliveries when required.	Aminah
a	Operational disruption during tank installation	Schedule installation activities during low-impact periods and communicate the plan with all affected departments	Aminah
a	Delayed or incomplete payments to suppliers	Ensure timely processing of invoices, align procurement with approved budgets, and maintain close coordination between the Procurement and Finance departments	Sebastian
a	Safety incidents during installation activities	Ensure contractors follow site safety procedures, conduct risk assessments, and supervise all installation work.	Patrick

5 Management of change considerations (attached additional sheet if necessary):

Management of change considerations		Responsible
a	Installation of a second fuel storage tank	Aminah/Sebastian
b	Fuel management and inventory control procedures	Aminah
c	Maintenance and inspection requirements	Supplier/Francis
d	specifications and purchasing documents	Sebastian
e	Safety procedures and risk assessments	Patrick

E REPLACEMENT ASSET(S) (required if project type selected is "replacement asset")

1 Details of asset being replaced (attached additional sheet if necessary):

Asset Number	Description	Net Book Value	Proposed Mode of Disposal
a	N/A		
b			
c			
d			
e			
f			
g			

2 Redundant/obsolete spare parts/consumables (attached additional sheet if necessary):

Will any existing inventory of spares / consumables relating to the asset being replaced need to be scrapped or written off?
 Yes (fill-out details below) No

Stock Item Number	Description	Net Book Value	Proposed Mode of Disposal
a	N/A		
b			
c			
d			
e			
f			
g			

F MAJOR COST COMPONENTS (attached additional sheet if necessary):

Description	Supporting document/reference	Original currency		US\$ FX rate	US\$
		Curr	Amount		
Fuel Tank	Quotation (Ngomituje Phocas Technician)	RWF	23,210,000	0.001	15,783
BOQ Installation,Civil work & Labour Cos	Quotation 001 (PETROTEC LTD)	RWF	53,525,000	0.001	36,397
Contingency 15%		RWF	11,510,250	0.001	7,827
					0
					0
					0
					0
					0
					0
					0
					0
Total					60,007

•Comments on project expenditure

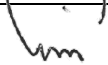
This cost was obtained from the supplier's quotation for both insallation and the fuel tank

G TIMING OF EXPENDITURE (US\$'000)													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year						30	30						60
Future Years													0
Total Value													60

H PROJECT VALUATION								
1	REQUIRED - COMPARE OPTIONS - CALCULATE NPV, IRR & PAYBACK PERIOD IN LOM							
2	Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)							
	Current situation	Severity/Impact	Probability	Heat map	If project is completed	Severity/Impact	Probability	Heat map
		I5	P5	25		I3	P3	9
3	ICT Impact ? <input type="checkbox"/> Yes (ICT Manager approval needed) <input checked="" type="checkbox"/> No							
4	Key financial assumptions							
	the cost of the acquisition of machine and transport cost is estimated based local transport charges from kigali to musha site.							
5	Result of the financial valuation:							
a	Net cash flow US\$	-60,007						
b	NPV (Net Present Value) US\$							
c	IRR (Internal Rate of Return) %							
d	Payback (years)							

Project Name	Fuel Tank	Project Value (US\$)	60,007
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I SIGN OFFS AND APPROVALS			
Position	Name	Signature	Date
PROJECT OWNER Required for all CNAs	Mutesi Aminah		05/06/2026
DEPARTMENT MANAGER Required for all CNAs	Alexis Nshimiyimana		05-June-2026
FINANCE SUPERINTENDENT or MANAGER Required for all CNAs	Gratien MANIRIHO		05/06/2026
GROUP SUPPLY CHAIN MANAGER Required for all CNAs	Jeome SANDE		06/06/2026
Group OHS Manager Required for all CNAs	Gerrit Ferreira		5/6/26
GENERAL MANAGER Required for all CNAs	Missionnaire Mbanza		8/06/2026
ICT MANAGER For projects requiring ICT expenditure or modifications			
HEAD OF THE PROJECT COMMITTEE For projects subject to stage gating process	Shane Ryan		09/06/26
COO >\$50k-\$100k in budget; >\$10k-\$20k out of budget (N/A for CSR Activity)	Shane Ryan		09/06/26
CFO >\$100k-\$250k in budget; >\$20k-\$50k out of budget (N/A for CSR Activity)	David de Lange		9/6/2026

CEO >\$250k-\$400k in budget; >\$50k-\$100k out of budget (CSR Activity <\$100k)	Peter Geleta		10/06/2026
BOARD OF DIRECTORS >\$400k in budget; >\$100k out of budget (CSR Activity >\$100k)			

Received by Finance	
Name	
Position	
Date	

System	
GL created in system by	
Created date:	
GL notification sent on	