



**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

Communications department

Contact person:

Lydia Uwera

Tel. no:

0780592201

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	
Background information	King's birthday party Golden sponsorship
Scope of service(s) or product(s) required	Company logo on the invitation, Logo has a prominent position on the sponsor's banner at the Event, 4 Invitation, 1 Pull up and 1 Flag banner.
Details of recommended supplier	British high commission Kigali, BP576 KG 7 Ave
Motivation for recommending this supplier	This is a sponsorship fees to attend king's birthday party and British high commission is a sole service provider
Estimated Value/Budget and Cost	5,925,000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	N/A
Additional information	N/A



We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Moses Shumbusho
 Name
 Group Communications Officer
 Designation

 Signature
 25/05/2026
 Date

Justin uwiringiyimana
 Name
 General Manager
 Designation

 Signature
 26/05/2026
 Date

Lydia Uwera
 Name
 Group comms & Brand Specialist
 Designation

 Signature
 25/05/2026
 Date

Name

 Designation

 Signature

 Date



Motivation supported

Joseph Mukiire

Group Procurement Superintendent

Group Supply Chain Manager

25/05/2026

Date

Date