



**Quotation For**

Customer Name:  
 Company Name: Trinity metals  
 Tin Number  
 Street Address:  
 Email:  
 Phone:

**Date** 30/03/26  
**Quotation #** FD023/3/2026  
**Arrival Date** 30/03/26  
**Depart Date** 30/03/26  
**Prepared by:** Rachel Uwamahoro

**Comments or Special Instructions**

**100% Payment is required upfront or purchase order for contracted companies.**

S/N	DESCRIPTION	Start Date	End Date	DAYS	PAX/QTY	UNIT P	TOTAL AMOUNT
1	hall hire	30/03/26	30/03/26	1	1	507,500	507,500
2	video conference	30/03/26	30/03/26	1	1	507,500	507,500
3	full day Conference (INCLUDES: Wi-Fi, one Bottle of Mineral Water per Delegate, Tea break, Lunch with soft Drink, Projector & Screen, Sound System, Notepads & Pens, Flipcharts & Markers)	30/03/26	30/03/26	1	5	66,000	330,000
<b>TOTAL INCLUSIVE VAT</b>							<b>RWF 1,345,000.00</b>
<b>TOTAL AMOUNT IN WORDS: one million three hundred forty-five thousand Rwandan Francs</b>							

**BANK ACCOUNT DETAILS:**

EQUITY BANK RWANDA PLC			BANK OF KIGALI PLC		
Account Name	Account Number	Currency	Account Name	Account Number	Currency
UMUBANO INDUSTRIES LTD	4002200572926	Rwanda Francs	UMUBANO INDUSTRIES LTD	00261-06971728-42	Rwanda Francs
UMUBANO INDUSTRIES LTD	4002200572927	US Dollars	UMUBANO INDUSTRIES LTD	00261-06978313-31	US Dollars
<b>Beneficiary Bank:</b>	Equity Bank Rwanda PLC		<b>Beneficiary Bank:</b>	Bank of Kigali PLC	
<b>Swift Code:</b>	EQBLRWRW		<b>Swift Code:</b>	BKIGRWRWXXX	

**N.B: Please note that all bank transfer related charges (fees) are borne by the client.**

**OTHER INFO:**

- Extra Participants, Food and Beverage will be charged on consumption at our regular prices. Please confirm that this is all for one account or if we should charge individual clients.
- Nothing should be affixed to the walls, ceiling, floors, or pillars by the use of nails, screws, drawing pins, tape or by any other means. All display should be free standing and away from the walls and light fittings. Please note that we will be obliged to charge for any damage caused.
- A/V Equipment: The above mentioned equipment will be provided by the hotel. Please note that any additional equipment will have to be coordinated with the hotel's Engineering team to ensure secure and safe connections.
- **Printing Services: RWF 300/Copy (Black & White); RWF 600/Copy (Colored)**

**Video Conference Facilities PTZ Camera available on request at \$500**

**THE HOTEL CANCELLATION POLICY:**

- 30 days and below prior the date of the function - No refund.
  - In case of Force Majeure 100% of the payment will be refunded.
- THIS AGREEMENT MAY BE CANCELLED BY THE HOTEL WITHOUT PENALTY IF;**
1. Formal confirmation does not reach the hotel.
  2. You do not fulfil the payment policy above.
  3. In the sole discretion of the hotel, the presence of your party would pose a risk to the safety of the guests, of the Hotel or to the public at large.
- Please return a signed copy at your earliest convenience to serve as confirmation of your reservation.**

**UMUBANO INDUSTRIES LIMITED  
 (UBUMWE GRANDE HOTEL)**

For **Trinity metals**

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Signature & Date & Stamp:  
 Names:  
 Email:

Phone :