

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

<i>Supply chain</i>		
Contact person:	<i>KAYONGA Simon Pierre</i>	Tel. no.: <i>0788477207</i>

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Repairing vehicles</i>
Background information	<i>Eagle solution</i>
Scope of service(s) or product(s) required	<i>Repairing vehicles</i>
Details of recommended supplier	<i>Eagle solution</i>
Motivation for recommending this supplier	<i>It is the owner of the vehicles we were renting.</i>
Estimated Value/Budget and Cost	<i>3,681,600 RWF</i>
What other Mine/Mines are using this service(s)/ product(s)?	<i>TRINITY NYAKA BINGO</i>
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

KAYONGA Simon Pierre

Name

Fleet officer

Designation

[Signature]

Signature

05/05/2026

Date

Regis Mwenzi

Name

Asst. General Manager

Designation

[Signature]

Signature

May 7/ 2026

Date

Motivation supported

Joseph

Group Procurement Superintendent

[Signature]

Date

05/05/2026

[Blank box]

Name

[Blank box]

Designation

[Blank box]

Signature

[Blank box]

Date

[Blank box]

Name

[Blank box]

Designation

[Blank box]

Signature

[Blank box]

Date

[Blank box]

Group Supply Chain Manager

[Blank box]

Date