



Capital/Non-Routine Expenditure Application (CNA)

This form must be used to obtain approval before any capital and non-routine expenditure is incurred
HODs/Project managers must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CA Number (to be assigned by Finance)	
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A. GENERAL			
1	Operation	Rutongo Mines	2 Department Engineering
3	Head of Department	Fred Mico	4 Project Sponsor REGIS Ngenzi
5	Project Owner	IRADUKUNDA Yves	6 Project 2nd-In-charge Pascal BIGIRIMANA

B. PROJECT IDENTIFICATION			
1	Project Name	Purchase of Curo multistage Centrifugal pump	
2	Project Category	Sustaining: Capital Maintenance/Improvements/Major Components	Parent CNA ref
3	Project Type	New asset	4 Asset Classification Mining development & infrastructure

C. FINANCIAL INFORMATION			
1	Budgeted/ Unbudgeted	Budgeted - 5 Yr Plan	2 Approved Budget Amount (5Yrs): 17,500
3	Current year budget	Q1: 17,500 Q2: Q3: Q4:	
4	Previous CNA request:	0 + Current CNA request:	17,500 = Total project costs 17,213
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount) ?		budgeted
6	Reason for substitution		

D. PROJECT OVERVIEW	
1	Project Description/Background
<p>1.This project involves the procurement of a pump LTF80/100 to support efficient pumping operation. 2.The project is important to ensure reliable water transfer and improve overall operational performance.</p>	
2	Alternatives Considered
N/A	

3 Schedule & Milestone dates

Schedule & Milestone		Responsible	Target Date	Duration (days)
a	Complete CNA, get approved and place into 4 flow systems	Yves IRADUKUNDA	2026-Apr-01	2 Days
b	Complete 4 flow approvals and payments	Joseph & Reagan	2026-Apr-10	10 Days
c	Lead times for deliveries	Joseph	2026-Aug-30	150 Days
d	Commission and implementation of New pump	Pascal BIGIRIMANA	2026-Sep-15	2 Days
e	Pump start pumping	Pascal BIGIRIMANA	2026-Sep-20	1 Day
f				
g				
h				
i				
j				
k				
l				

4 Risks management considerations & mitigation (attached additional sheet if necessary):

Risks	Mitigation	Responsible
1 Delay in procurement process	Project owner is finding all necessary paper works that are needed	Fred
2 Finance and Payment Risks	Finance is looking for funds to pay for the equipments after all necessary approvals	Reagan
3 Delay in shipment	Supply chain contacted supplier and they are aware of how critical equipment is needed	joseph

5 Management of change considerations (attached additional sheet if necessary):

Management of change considerations		Responsible
1	Technical review and approve	Yves IRADUKUNDA
2	Communication plan	Fred MICO
3	Safety considerations	Kevin KAYIRANGA
4	Post implementation review	Pascal BIGIRIMANA
5		

E REPLACEMENT ASSET(S) (required if project type selected is "replacement asset")

1 Details of asset being replaced (attached additional sheet if necessary):

Asset Number	Description	Net Book Value	Proposed Mode of Disposal
a	N/A		
b	N/A		
c	N/A		
d	N/A		
e	N/A		
f	N/A		
g	N/A		

2 Redundant/obsolete spare parts/consumables (attached additional sheet if necessary):

Will any existing inventory of spares / consumables relating to the asset being replaced need to be scrapped or written off?






Yes (fill-out details below) No

Stock Item Number	Description	Net Book Value	Proposed Mode of Disposal
a	N/A		
b	N/A		
c	N/A		
d	N/A		
e	N/A		
f	N/A		
g	N/A		

F MAJOR COST COMPONENTS (attached additional sheet if necessary):					
Description	Supporting document/reference	Original currency		US\$ FX rate	US\$
		Curr	Amount		
Curo multistage centrifugal pump 80/100	proformer	ZAR	219,836	0.059	12,970
Estimated customs duties		RWF	4,712,714	0.001	3,205
Estimated Transport		ZAR	17,587	0.059	1,038
					0
					0
					0
					0
					0
					0
					0
					0
Total					17,213
Comments on project expenditure					
The cost of the pump LTF 80/100 is justified by its critical role in ensuring continuous and efficient pumping operations.					

G TIMING OF EXPENDITURE (US\$'000)													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year				17									17
Future Years													
Total Value													17

H PROJECT VALUATION								
1	Analysis required (based on justification category) REQUIRED - FOCUS ON COMPLETING RISK MATRIX, QUANTIFICATION & ALTERNATIVE ANALYSIS WHERE APPLICABLE (NPV, IRR & PAYBACK PERIOD)							
2	Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)							
	Current situation	Severity/Impact	Probability	Heat map	If project is completed	Severity/Impact	Probability	Heat map
		I2	P7	14		I2	P7	14
3	ICT Impact? <input type="checkbox"/> Yes (ICT Manager approval needed) <input checked="" type="checkbox"/> No							
4	Key financial assumptions							
The equipment cost would be based on quotation which is attached on this capital application sourced from reputable suppliers and will be under procurement department								
5	Result of the financial valuation:							
a	Net cash flow US\$	17,213						
b	NPV (Net present value) US\$							
c	IRR (Internal Rate of Return) %							
d	Payback (years)							
Project Name		Purchase of Curo multistage Centrifugal pump			Project Value (US\$)		17,213	

SIGN OFFS AND APPROVALS			
Position	Name	Signature	Date
PROJECT OWNER <i>Required for all CNAs</i>	Yves IRADUKUNDA		17/04/2026
DEPARTMENT MANAGER <i>Required for all CNAs</i>	Fred MICO		17/04/2026
FINANCE SUPERINTENDENT or MANAGER <i>Required for all CNAs</i>	Reagan MUVARA		17/04/2026
GROUP SUPPLY CHAIN MANAGER <i>Required for all CNAs</i>	Geome SANDE		21/04/2026
Group OHS Manager <i>Required for all CNAs</i>			
GENERAL MANAGER <i>Required for all CNAs</i>	Regis NGENZI		Apr 17 2026
ICT MANAGER <i>For projects requiring ICT expenditure or modifications</i>			
HEAD OF THE PROJECT COMMITTEE <i>For projects subject to stage gating process</i>			
COO >\$50k-\$100k in budget; >\$10k-\$20k out of budget <i>(N/A for CSR Activity)</i>			
CFO >\$100k-\$250k in budget; >\$20k-\$50k out of budget <i>(N/A for CSR Activity)</i>			
CEO >\$250k-\$400k in budget; >\$50k-\$100k out of budget <i>(CSR Activity <\$100k)</i>			
BOARD OF DIRECTORS >\$400k in budget; >\$100k out of budget <i>(CSR Activity >\$100k)</i>			

Received by Finance	
Name	
Position	
Date	

System	
GL created in system by	
Created date:	
GL notification sent on	



WASA PUMPS (PTY) LTD

Plot 314B
6th Avenue, Bredell
Kempton Park
1619

Estimate

Date	Estimate #
10/02/2026	14267

Name / Address
Rutongo Mines Ltd PO Box 6132 0000 Kigali Rwanda

Project

Description	Qty	Rate	Total	VAT
80/100 LTF 3 STAGE PUMP	1	219,836.35	219,836.35	ZE

VAT Summary			Subtotal	ZAR 219,836.35
Rate	ZAR VAT	ZAR NET	VAT Total	ZAR 0.00
ZE@0.0%	0.00	219,836.35	Total	ZAR 219,836.35
TOTALS	0.00	219,836.35		

Company VAT Number	4430259665

This is not a VAT Invoice