



**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

Communications Department

Contact person:

Lydia Uhera

Tel. no:

0780592207

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	
Background information	<i>Accommodation and Airport pick-up</i>
Scope of service(s) or product(s) required	<i>Accommodation for 4 single rooms for 22 nights and Airport pick-up & Airport Drop-off.</i>
Details of recommended supplier	<i>- Four points by Sheraton - P.O. Box 4531, Kigali, Rwanda. - TIN: 107262853</i>
Motivation for recommending this supplier	<i>Requested by CEO</i>
Estimated Value/Budget and Cost	<i>7,245</i>
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	



We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Moses Shumbusho

Name

Group Communications Officer

Designation

[Signature]

Signature

09/04/2026

Date

Name

Designation

Signature

Date

Ulvera Lydia

Name

Group Comms & Brand Specialist

Designation

[Signature]

Signature

09/04/2026

Date

Name

Designation

Signature

Date



Motivation supported

Joseph Muhiire

Group Procurement Superintendent

09/04/2026

Date

Jeome Sande

Group Supply Chain Manager

09/04/2026

Date