

Rutongo Mines Ltd.

Masoro Sector, Rulindo District
P.o. Box 6132
Tin no: 101907021
Contact: +250 782 362 936
Rwanda

**Purchase Order**

Date	Page No
2026/03/16	1/1
PO Number	
PO0000005379	

Supplier:

PRIVATE SECTOR FEDERATION (PSF)
KIGALI-GASABO
JANVIERE MUSABYEYEU
RWANDA

Supplier Reference:	PRI001
Payment Terms:	100%Advance Payment

Deliver To:


Rutongo Mine Ltd - Main Store
Masoro Sector, Rulindo District

Freight Terms:	Service
Delivery Date:	2026/03/20

Order Placed By:	Order Placed With:	Order Placement Date:
Kabalisa Jelly	Janviere Musabyeyezu	2026/03/13

PURCHASE ORDER PLACED IN ACCORDANCE WITH RUTONGO MINES LTD GENERAL CONDITIONS OF PURCHASE FOR GOODS WHICH ARE AVAILABLE ON REQUEST

Item Number	Description	Qty	UOM	Unit Price	Disc	VAT	Extended Price
NA	PSG INDASHYIKIRWA annual Membership Fee for 2026	1	EA	1,500,000.00	0	0.00	1,500,000.00
Packaging to be labelled:							
RUTONGO MINES Ltd						AMT excl. VAT	1,500,000.00
MASORO SECTOR						VAT	0.00
RULINDO DISTRICT						TOTAL (RWF)	1,500,000.00
PO0000005379							

APPROVED: 

Purpose of the request (for finance account charging reference):

PR No: PR0012493

Motivation for recommending this supplier	As part of our compliance efforts, we are seeking membership with the Private Sector Federation (PSF), the sole provider of this membership in Rwanda. We would like to emphasize that becoming a PSF member will enable us to obtain the Quitus Fiscal certificate. This certificate is crucial for our operations, as it exempts us from the 5% Withholding Tax (WHT) at customs.
Estimated Value/Budget and Cost	The value is estimated to FRW 1,500,000
What other Mine/Mines are using this service(s)/ product(s)?	All the three mines use the same services
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Olivier MUGWANEZA

Name

Group Tax Manager

Designation



Signature

27/02/2025


Date

Regis NGENZI

Name

Ag. General Manager

Designation



Signature

RUTONGO MINES Limited
P.O. Box 6132 KIGALI - RWANDA

Kamugisha Benon

Name

Group financial controller

Designation



Signature

Date

Name

Designation

Signature



REQUEST FOR ADVANCE PAYMENT

SUPPLIER

PRIVATE SECTOR FEDERATION

Date Required : 3/18/2026

Purchase Order	Amount(RWF)
5379	1,500,000
	1,500,000

Requestor
Kabalisa jelly

[Signature]
18/03/26

Approved by
Muhire Joseph

[Signature]
18/03/26

Approved for pay
Muvara Reagan



PSF GASABO

TEL:0788848871

Gasabo, 24/2026

INVOICE 24/2026

RUTONGO MINES LTD

Quantity	Item	Unit Price	Total
1	PSF INDASHYIKIRWA annual membership fee for 2026	1,500,000	1,500,000

Amount in words: One million five hundred thousand Rwandan Francs only.

Bank details:

Bank Account :100014014467

Account Name: PSF GASABO

Bank Name: BANK OF KIGALI

Currency: RWF

District Manager-PSF GASABO

UWERA Alice

