

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**   
(Tick the appropriate box)

Discipline/Department:

LABORATORY

Contact person:

UWAMAHORO Henriette

Tel. no.:

0789434502

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	
<b>Background information</b>	Laboratory requires a roller crusher, to improve the preparation of mineral samples before analysis, because the one we used to have was too old which resulted into malfunction.
<b>Scope of service(s) or product(s) required</b>	Provision of a laboratory scale roller crusher capable of reducing mineral samples to the required particle size for testing. The equipment must be durable, efficient, safe to operate and compatible with existing laboratory procedures.
<b>Details of recommended supplier</b>	Machines Utilis Ltd
<b>Motivation for recommending this supplier</b>	The recommended supplier is selected due to their specialisation in laboratory and mineral processing equipment. Their roller crusher meets the required technical specifications and is suitable for laboratory sample preparation.
<b>Estimated Value/Budget and Cost</b>	5,200,000 Fmw
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	Similar roller crushers are used in various mining laboratories for mineral sample preparation, including regional and medium scale mining operations.
<b>Additional information</b>	The acquisition of this equipment will improve efficiency in sample preparation, reduce delays in laboratory analysis and enhance the accuracy and reliability of test results.

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation – Budgeted Requisitions**


Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

VWAMAHORO Henriette

Name

LABORATORY Technician

Designation



Signature

31/3/2026

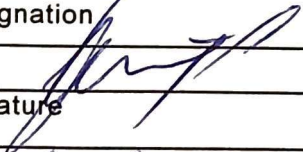
Date

CAULIN NUNFORD

Name

OPS MANAGER

Designation



Signature

31/03/2026

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

Niyodusenga

Henriette Uwamahoro  
Tuesday, March 31, 2026 2:43 PM  
Phocas Niyodusenga  
Fw: REQUEST DELEGATION OF AUTHORITIES 31 MARCH 2026  
DELEGATION OF AUTHORITIES POLICY.pdf

Subject:  
Attachments:



**Henriette Uwamahoro**  
Laboratory Technician  
Trinity Rutongo  
+250 789434502  
[www.trinity-metals.com](http://www.trinity-metals.com)

Enabling a Better Future.

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**From:** Joseph Muhiire <joseph.muhiire@trinity-metals.com>  
**Sent:** Tuesday, March 31, 2026 1:58 PM  
**To:** Henriette Uwamahoro <henriette.uwamahoro@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>  
**Cc:** Juliette Con fiance Kabatesi <juliette.kabatesi@trinity-metals.com>; Calvin Whitford <calvin.whitford@trinity-metals.com>  
**Subject:** RE: REQUEST DELEGATION OF AUTHORITIES 31 MARCH 2026

Dear Henriette,  
Approved,  
Please tick one option as per the screenshot below.

- **A Sole Supplier Motivation shall be used only in instances where the providing the required product(s) and/or service(s).**

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

LABORATORY

Regards



**Joseph Muhiire**  
Group Procurement Superintendent  
Trinity Metals Ltd  
+250 782362936  
[www.trinity-metals.com](http://www.trinity-metals.com)

Enabling the Next Generation.

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*From:* Henriette Uwamahoro <henriette.uwamahoro@trinity-metals.com>  
*Sent:* Tuesday, March 31, 2026 1:27 PM  
*To:* Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>  
*Cc:* Juliette Con fiance Kabatesi <juliette.kabatesi@trinity-metals.com>; Calvin Whitford <calvin.whitford@trinity-metals.com>  
*Subject:* REQUEST DELEGATION OF AUTHORITIES 31 MARCH 2026

Dear sir, Joseph and Jeome

I kindly request your assistance with the form I submitted regarding the rollers we company from *Machines Outils LTD*. The company has provided a quotation of **5,200,000 RWF**, and I would greatly appreciate your support in signing and approving this request.

Thank you in advance for your consideration. I look forward to your response.

The best regards