

TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

☐

BID WAIVER MOTIVATION

(Tick the appropriate box)

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Discipline/Department:

Engineering

Contact person:

Francis Ndlovu

Tel. no.:

0788809244

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Submersible pumps</i>
Background information	
Scope of service(s) or product(s) required	<i>For pumping water from underground of Anusha tunnel</i>
Details of recommended supplier	<i>Blue bear Machinery Ltd</i>
Motivation for recommending this supplier	<i>we need these pumps urgently and Supplier is willing to supply it in one day</i>
Estimated Value/Budget and Cost	<i>8,330,000 Rwf</i>
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	

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We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

FRANCIS NDAWUZA

Name

Aug. Sept

Designation

[Signature]

Signature

15/01/2025

Date

Name

Designation

Signature

Date

Motivation supported

Group Procurement Superintendent

Date

MISSPOANARE URBANZA

Name

G.M.

Designation

[Signature]

Signature

15-01-2025

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

> \$ 5 000 Group Supply Chain Manager

15/1/2025

Date

Janvier Nkusi

From: Joseph Muhiire
Sent: Wednesday, January 15, 2025 3:34 PM
To: Janvier Nkusi; Jeome Sande
Cc: Sebastian Rutiririza
Subject: RE: REQUEST FOR APPROVAL

Dear Janvier,
Approved for Pumps.

Regards

From: Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Sent: Wednesday, January 15, 2025 3:23 PM
To: Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>
Subject: REQUEST FOR APPROVAL

Dear All,

This is to request your approval for attached Bid waiver Motivation to purchase Pumps
Which is very urgently needed.

Thanks and Regards.



Janvier NKUSI
Procurement Assistant
Trinity Musha Mines Ltd
+250 783687952
www.trinity-metals.com

Enabling a Better Future