

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

ICT

Contact person:

Penine Irafasha

Tel. no.:

+250789118276

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Football Jerseys for a match between I&M and Trinity Nyakabingo mine Ltd
Background information	Trinity is scheduled to participate in an upcoming football match with I&M.
Scope of service(s) or product(s) required	Branded Trinity Metals Jersey
Details of the recommended supplier	The supplier has previously delivered similar items satisfactorily and within the required timelines.
Motivation for recommending this supplier	Due to the limited time remaining before the match, this purchase is required on an urgent basis. The recommended supplier has a proven track record of delivering quality sportswear within short timelines and has previously provided satisfactory service to us. Engaging this supplier will ensure timely delivery and maintain the organization's professional image during the match.
Estimated Value/Budget and Cost	800,000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	

Additional information

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

PENINE IBAFASHA

Name

IT

Designation

Penine

Signature

5th March 2026

Date

Justin U

Name

GM

Designation

Justin U

Signature

05/03/2026

Date

Motivation supported

Joseph Mukiire

05/03/2026

Name

Designation

Signature

Date

Name

Designation

Signature

Date