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**Cc:** Regis Ngenzi <[regis.ngenzi@trinity-metals.com](mailto:regis.ngenzi@trinity-metals.com)>; Calvin Whitford <[calvin.whitford@trinity-metals.com](mailto:calvin.whitford@trinity-metals.com)>; Jelly Kabalisa <[jelly.kabalisa@trinity-metals.com](mailto:jelly.kabalisa@trinity-metals.com)>; Reagan Muvara <[reagan.muvara@trinity-metals.com](mailto:reagan.muvara@trinity-metals.com)>  
**Subject:** RE: Request for Special Order – Safety PPE Procurement

Thank you for pushing this through!

Please monitor progress till PPE is received. Currently a critical shortage thereof.

Regards



**Gerrit Ferreira**

Group OHS Manager  
Trinity Metals Group  
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**From:** Kevin Kayiranga <[kevin.kayiranga@trinity-metals.com](mailto:kevin.kayiranga@trinity-metals.com)>

**Sent:** Wednesday, February 25, 2026 10:53 AM

**To:** Liberatha Furaha <[liberatha.furaha@trinity-metals.com](mailto:liberatha.furaha@trinity-metals.com)>

**Cc:** Regis Ngenzi <[regis.ngenzi@trinity-metals.com](mailto:regis.ngenzi@trinity-metals.com)>; Calvin Whitford <[calvin.whitford@trinity-metals.com](mailto:calvin.whitford@trinity-metals.com)>; Gerrit Ferreira <[gerrit.ferreira@trinity-metals.com](mailto:gerrit.ferreira@trinity-metals.com)>; Jelly Kabalisa <[jelly.kabalisa@trinity-metals.com](mailto:jelly.kabalisa@trinity-metals.com)>; Reagan Muvara <[reagan.muvara@trinity-metals.com](mailto:reagan.muvara@trinity-metals.com)>

**Subject:** Request for Special Order – Safety PPE Procurement

Dear Furaha,

After discussion with the GM, Calvin and Jerry, it was agreed that you will kindly assist us in processing a requisition for the following Safety PPE items.

Please note that this will be treated as a special order.

**Requested Items:**

- Safety Overalls – 100% cotton, 6 reflective strips (1,400 pcs)
- Reflective Vests – Polyester, 125gsm solid with 2 reflective tapes (32 pcs)
- Dust Masks – 3 Layer filtration, KN95 (3,000 pcs) *PR12*
- Gloves – Black PVC coated, 75g (3,000 pairs) *PR12*
- Safety Leather Gloves – Heavy duty (300 pairs) *PR12*
- Safety Shoes – Leather with steel toe cap (60 pairs)
- Gumboots – With steel toe cap (2,000 pcs)

**Total Estimated Cost:**

RWF **53,008,401.56 FRW (USD 36,427.78)**

Kindly proceed with the necessary procurement process under special order classification and advise on the expected delivery timeline.

Kind regards,

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**RE: Request for Special Order – Safety PPE Procurement**

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**From** Regis Ngenzi <regis.ngenzi@trinity-metals.com>

**Date** Wed 2/25/2026 1:01 PM

**To** Liberatha Furaha <liberatha.furaha@trinity-metals.com>

**Cc** Calvin Whitford <calvin.whitford@trinity-metals.com>; Jelly Kabalisa <jelly.kabalisa@trinity-metals.com>; Reagan Muvara <reagan.muvara@trinity-metals.com>; Kevin Kayiranga <kevin.kayiranga@trinity-metals.com>; Gerrit Ferreira <gerrit.ferreira@trinity-metals.com>

Dear Furaha,

Approved. Please proceed with raising the Purchase Requisition for the PPE items as listed in Kevin's email, **to be processed as a special order** (add a note in that regard).

Given the critical shortage, please prioritise this, ensure the PR is raised and that all procurement procedures are followed.

Best regards,



**Regis NGENZI**  
Ag. General Manager  
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Enabling a Better Future.

**From:** Liberatha Furaha <liberatha.furaha@trinity-metals.com>

**Sent:** Wednesday, February 25, 2026 11:41 AM

**To:** Regis Ngenzi <regis.ngenzi@trinity-metals.com>

**Cc:** Regis Ngenzi <regis.ngenzi@trinity-metals.com>; Calvin Whitford <calvin.whitford@trinity-metals.com>; Jelly Kabalisa <jelly.kabalisa@trinity-metals.com>; Reagan Muvara <reagan.muvara@trinity-metals.com>; Kevin Kayiranga <kevin.kayiranga@trinity-metals.com>; Gerrit Ferreira <gerrit.ferreira@trinity-metals.com>

**Subject:** Re: Request for Special Order – Safety PPE Procurement

Dear Regis,

Kindly we need your approval on this so that we can place a PR.

Best Regards,



**Liberatha FURAHA**  
Stores and Fleet Coordinator  
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**From:** Gerrit Ferreira <gerrit.ferreira@trinity-metals.com>

**Sent:** Wednesday, February 25, 2026 10:55 AM

**To:** Kevin Kayiranga <kevin.kayiranga@trinity-metals.com>; Liberatha Furaha <liberatha.furaha@trinity-metals.com>