



# Capital/Non-Routine Expenditure Application (CNA)

This form must be used to obtain approval before any capital and non-routine expenditure is incurred. HODs/Project managers must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CA Number (to be assigned by Finance)

A. GENERAL				
1	Operation	Rutongo Mines	2 Department	Mining
3	Head of Department	Jaco VD Merwe	4 Project Sponsor	REGIS Ngenzi
5	Project Owner	JMV Niyonshuti	6 Project 2nd-in-charge	Gakwaya Theoneste

B. PROJECT IDENTIFICATION				
1	Project Name	Purchase of I-Beam (KARAMBO)	Parent CNA ref	
2	Project Category	Sustaining: Production Critical	4 Asset Classification	Mining equipment
3	Project Type	New asset		

C. FINANCIAL INFORMATION						
1	Budgeted/Unbudgeted	Budgeted - 5 Yr Plan			2 Approved Budget Amount (5Yrs):	16,000
3	Current year budget	Q1: 16,000	Q2:	Q3:	Q4:	
4	Previous CNA request:	0	+	Current CNA request:	16,063	= Total project costs 16,063
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount)?	Budgeted				
6	Reason for substitution					

D. PROJECT OVERVIEW	
1	Project Description/Background
<p>1. As we develop deeper into the ground and reaching to lower levels we tend to met very brocky ground and very soft</p> <p>2.this makes the I-Beam very critical in this type of Ground</p>	
2	Alternatives Considered
N/A	
3	Schedule & Milestone dates

	Schedule & Milestone	Responsible	Target Date	Duration (days)
a	Complete CNA,get approved and place into 4 flow sytems	Jaco vd Merwe	2026-Feb-15	
b	Complete 4 flow approvals and payments	Joseph & Reagan	2026-Feb-20	
c	Lead times for deliveries	Joseph	2026-Mar-01	
d	Commision and implementation of I-Beams on site	Jaco	2026-Apr-01	
e	Use of I-Beam support	Jaco	2026-Apr-15	
f				
g				
h				
i				
j				
k				
l				

4 Risks management considerations & mitigation (attached additional sheet if necessary):			
	Risks	Mitigation	Responsible
a			
a			
a			
a			

Project?

a			
<b>5 Management of change considerations (attached additional sheet if necessary):</b>			
<b>Management of change considerations</b>			<b>Responsible</b>
a	N/A		N/A
b			
c			
d			
e			

**E REPLACEMENT ASSET(S)** (required if project type selected is "replacement asset")

**1 Details of asset being replaced (attached additional sheet if necessary):**

Asset Number	Description	Net Book Value	Proposed Mode of Disposal
a			
b			
c			
d			
e			
f			
g			

**2 Redundant/obsolete spare parts/consumables (attached additional sheet if necessary):**

Will any existing inventory of spares / consumables relating to the asset being replaced need to be scrapped or written off?

Yes (fill-out details below)  No

Stock Item Number	Description	Net Book Value	Proposed Mode of Disposal
a			
b			
c			
d			
e			
f			
g			

**F MAJOR COST COMPONENTS** (attached additional sheet if necessary):

Description	Supporting document/reference	Original currency		US\$ FX rate	US\$
		Curr	Amount		
24 *200*100*6mm I-Beam @ \$320,000	K L UMUCYO Family CO. Ltd	RWF	7,680,000	0.001	5,299
40 * I-Beam @ \$390,000 fwper unit	K L UMUCYO Family CO. Ltd	RWF	15,600,000	0.001	10,764
the Items are sourced locally in Kigali		US\$			0
		US\$			0
		US\$			0
		US\$			0
		US\$			0
		US\$			0
		US\$			0
		US\$			0
		US\$			0
<b>Total</b>		US\$			16,063

\*Comments on project expenditure

**G TIMING OF EXPENDITURE (US\$'000)**

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year		8	8										16
Future Years													
													<b>Total Value</b> 16

**H PROJECT VALUATION**

**1 Analysis required (based on justification category)** REQUIRED - FOCUS ON COMPLETING RISK MATRIX, QUANTIFICATION & ALTERNATIVE ANALYSIS WHERE APPLICABLE (NPV, IRR & PAYBACK PERIOD)

**2 Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)**

Current situation	Severity/Impact	Probability	Heat map	If project is completed	Severity/Impact	Probability	Heat map
	I7	P7	13		I3	P5	15

**3 ICT Impact?**  Yes (ICT Manager approval needed)  No

**4 Key financial assumptions**

N/A

<b>5</b>	<b>Result of the financial valuation:</b>	
<b>a</b>	<b>Net cash flow US\$</b>	
<b>b</b>	<b>NPV (Net present value) US\$</b>	
<b>c</b>	<b>IRR (Internal Rate of Return) %</b>	
<b>d</b>	<b>Payback (years)</b>	

<b>Project Name</b>	Purchase of I-Beam	<b>Project Value (US\$)</b>	16,063
---------------------	--------------------	-----------------------------	--------

**I SIGN OFFS AND APPROVALS**

Position	Name	Signature	Date
<b>PROJECT OWNER</b> <i>Required for all CNAs</i>	HYONSHIJI JMK		13/2/2026
<b>DEPARTMENT MANAGER</b> <i>Required for all CNAs</i>	Jaco. vd. Rensse		13/2/2026
<b>FINANCE SUPERINTENDENT or MANAGER</b> <i>Required for all CNAs</i>	Rhagon Mubwa		16/02/2026
<b>GROUP SUPPLY CHAIN MANAGER</b> <i>Required for all CNAs</i>	Jeanne Sando		16/2/2026
<b>Group OHS Manager</b> <i>Required for all CNAs</i>	Mervin		16/2/2026
<b>GENERAL MANAGER</b> <i>Required for all CNAs</i>	Roger NGENZI		Feb. 16/26
<b>ICT MANAGER</b> <i>For projects requiring ICT expenditure or modifications</i>			
<b>HEAD OF THE PROJECT COMMITTEE</b> <i>For projects subject to stage gating process</i>	DTS	S. Ryan	16/2/26
<b>COO</b> <i>&gt;\$50k-\$100k in budget; &gt;\$10k-\$20k out of budget (N/A for CSR Activity)</i>	DTS	S. Ryan	16/2/26
<b>CFO</b> <i>&gt;\$100k-\$250k in budget; &gt;\$20k-\$50k out of budget (N/A for CSR Activity)</i>			
<b>CEO</b> <i>&gt;\$250k-\$400k in budget; &gt;\$50k-\$100k out of budget (CSR Activity &lt;\$100k)</i>			
<b>BOARD OF DIRECTORS</b> <i>&gt;\$400k in budget; &gt;\$100k out of budget (CSR Activity &gt;\$100k)</i>			

<b>Received by Finance</b>	
Name	
Position	
Date	

<b>System</b>	
GL created in system by	
Created date:	
GL notification sent on	