

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**



**BID WAIVER MOTIVATION**

(Tick the appropriate box)



Discipline/Department:

ASSET PROTECTION

Contact person:

Valens NTABANA

Tel. no.:

078 5040387

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Bata Sandak Gumboots - black
Background information	Rutongo mines approved safety gumboots for operational employees working in wet and high risk environment
Scope of service(s) or product(s) required	The gumboots must be waterproof provide adequate foot protection and meet site PPE standards.
Details of recommended supplier	MESGO KIGALI Ltd, Bata, Kigali - Rwanda Contact: 0786384929, Email: batarwanda@gmail.com
Motivation for recommending this supplier	MESGO KIGALI Ltd is the authorised distributor of bata sandak gumboots in Rda
Estimated Value/Budget and Cost	Quantity: 400 Unit price: 12900Rw, Total amount: 5,160,000Rw
What other Mine/Mines are using this service(s)/ product(s)?	Bata safety gumboots are widely used in mining and industrial operation across Rwanda
Additional information	Timely procurement is required to ensure continuous PPE availability and compliance with site safety requirements.

*gj*

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

[Signature Box]

Name

Valens NTAZWA

Designation

AP office

Signature

[Signature]

Date

18/2/2026

Name

[Signature]

Designation

[Signature]

Signature

[Signature]

Date

Motivation supported

Joseph

Group Procurement Superintendent

[Signature]

Date

16/02/2026

Nadine KIRAVETA

Name

AP team leader

Designation

[Signature]

Signature

18/2/2026

Date

Regis NGENZI

Name

AP Managing Director

Designation

[Signature]

Signature

Feb. 18 /2026

Date

Jeome Sande

Group Supply Chain Manager

18/02/2026

Date

