



# Capital/Non-Routine Expenditure Application (CNA)

This form must be used to obtain approval before any capital and non-routine expenditure is incurred  
 HODs/Project managers must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CANumber (to be assigned by Finance)

A. GENERAL				
1	Operation	Nyakabingo Mine	2 Department	Engineering
3	Head of Department	Willem JANSEN	4 Project Sponsor	Justin UWIRINGIYIMANA
5	Project Manager	Willem JANSEN	6 Project 2nd-in-charge	Kevin MWIZERWA

B. PROJECT IDENTIFICATION				
1	Project Name	Mobile Equipment Wash Bay		
2	Project Category	Non-routine projects: Corporate Social Responsibility	Parent CNA ref	
3	Project Type	New asset	4 Asset Classification	Building and site facilities

C. FINANCIAL INFORMATION			
1	Budgeted/Unbudgeted	Budgeted - 5 Yr Plan	2 Approved Budget Amount (5Yrs): 25,000
3	Current year budget	Q1: 25,000	Q2: Q3: Q4:
4	Previous CNA request:	+ Current CNA request: 25,000	= Total project costs 25,000
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount)?		
6	Reason for substitution		
n/a			

D. PROJECT OVERVIEW	
1	<p><b>Project Description/Background</b></p> <p>The mine currently has no proper facility to wash heavy machinery such as dump trucks, loaders, and excavators. This results in equipment operating with mud, grease, and debris buildup, which increases wear, makes maintenance difficult, and can create safety hazards. Informal washing practices also pose environmental risks due to uncontrolled runoff.</p> <p>This project proposes the construction of a dedicated heavy equipment wash bay equipped with reinforced flooring, high-pressure wash systems, proper drainage, and an oil-water separation unit. The facility will provide a controlled and environmentally responsible area for cleaning machines before maintenance or inspection.</p> <p>A formal wash bay will improve equipment reliability, reduce repair costs, support environmental compliance, and increase overall operational efficiency across the mine.</p>
2	<p><b>Alternatives Considered</b></p> <p>No Alternatives currently available but continue to use equipment at the risk of the related risks &amp; hazards.</p>

3. Schedule & Milestone dates				
	Schedule & Milestone	Responsible	Target Date	Duration (days)
a	Site identification	Wisdom/Willem	12/23/2025	1
b	Design and Costing	Kevin	12/30/2025	14
c	CA and Approvals	Willem	1/15/2026	7
d	Site Preparation and Earthworks	Kevin	1/29/2026	14
e	Civils	Kevin	2026-Feb-03	30
f	Equipment obtaining & Installation	Willem	2026-Mar-09	20
g				
h				
i				
j				
k				
l				

**4 Risks management considerations & mitigation**

Risks		Mitigation	Responsible
a	Construction Delays	Use reliable suppliers, monitor progress weekly, and include buffer time in the schedule.	Kevin
a	Environmental Compliance Issues	Install an oil-water separator, design proper drainage, and obtain environmental approvals early.	Photide
a	Safety Hazards During Construction	Enforce safety procedures, provide proper PPE, and require daily risk assessments.	Kabera
a	Poor maintenance of mobile equipment/machinery due to absence a wash bay.	Enforce mandatory use of the equipment wash bay and inspections after washing to identify and address defects early.	Engineering department
a	Continued production loss from undetected faults caused by dirty or poorly cleaned equipment.	Integrate wash bay checks into the maintenance process and require sign-off before equipment returns to operation.	Engineering department

**5 Management of change considerations**

Management of change considerations		Responsible
a	Operational Impact: Assess how the wash bay will affect equipment movement, maintenance scheduling, and workflow.	Engineering Team
b	Environmental Compliance: Ensure proper wastewater management, oil-water separation, and regulatory adherence.	Photide
c		
d		
e		

**E REPLACEMENT ASSET(S) (required if project type selected is "replacement asset")**

1 Details of asset being replaced			
Asset Number	Description	Net Book Value	Proposed Mode of Disposal
a			
b			
c			
d			
e			
f			
g			

**2 Redundant/obsolete spare parts/consumables**

Will any existing inventory of spares / consumables relating to the asset being replaced need to be scrapped or written off?

Yes (fill-out details below)       No

Stock Item Number	Description	Net Book Value	Proposed Mode of Disposal
a			
b			
c			
d			
e			
f			
g			

**F MAJOR COST COMPONENTS**

Description	Supporting document/reference	Original currency		US\$ FX rate	US\$
		Curr	Amount		
Water and oil separator			13,185,000	0	9,000
Water pressure pump			10,255,000	0	7,000
Civil works			13,185,000	0	9,000
					0
					0
					0
					0
					0
					0
					0
<b>Total</b>					<b>25,000</b>

•Comments on project expenditure

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These cells not working

G TIMING OF EXPENDITURE (US\$ '000)													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year	16	9											25
Future Years												Total Value	
												25	

H PROJECT VALUATION								
1	Analysis required (based on justification category) FALSE							
2	Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)							
	Current situation	Severity/Impact	Probability	Heat map	If project is completed	Severity/Impact	Probability	Heat map
		I3	P7	21		I1	P1	1
3	ICT Impact? <input type="checkbox"/> Yes (ICT Manager approval needed) <input type="checkbox"/> No							
4	Key financial assumptions							
5	Result of the financial valuation:							
a	Net cash flow US\$							
b	NPV (Net present value) US\$							
c	IRR (Internal Rate of Return) %							
d	Payback (years)							

Project Name	Mobile Equipment Wash Bay	Project Value (US\$)	25,000
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SIGN OFFS AND APPROVALS			
Position	Name	Signature	Date
<b>PROJECT OWNER</b> <i>Required for all CNAs</i>	Murugan Kumar		17/12/25
<b>DEPARTMENT MANAGER</b> <i>Required for all CNAs</i>	P. A. Roberts		17/12/25
<b>FINANCE SUPERINTENDENT or MANAGER</b> <i>Required for all CNAs</i>	Jean Claude H		17/12/2025
<b>GROUP SUPPLY CHAIN MANAGER</b> <i>Required for all CNAs</i>	Jeome Sande	Jeome Sande	18/12/2025
<b>Group OHS Manager</b> <i>Required for all CNAs</i>			
<b>GENERAL MANAGER</b> <i>Required for all CNAs</i>	Justin U		17/12/2025
<b>ICT MANAGER</b> <i>For projects requiring ICT expenditure or modifications</i>			
<b>HEAD OF THE PROJECT COMMITTEE</b> <i>For projects subject to stage gating process</i>	S.T. Ryan		17/12/25
<b>COO</b> <i>&gt;\$50k-\$100k in budget; &gt;\$10k-\$20k out of budget (N/A for CSR Activity)</i>	S.T. Ryan		17/12/25
<b>CFO</b> <i>&gt;\$100k-\$250k in budget; &gt;\$20k-\$50k out of budget (N/A for CSR Activity)</i>			
<b>CEO</b> <i>&gt;\$250k-\$400k in budget; &gt;\$50k-\$100k out of budget (CSR Activity &lt;\$100k)</i>			
<b>BOARD OF DIRECTORS</b> <i>&gt;\$400k in budget; &gt;\$100k out of budget (CSR Activity &gt;\$100k)</i>			

Received by Finance	
Name	

System	
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