



Capital/Non-Routine Expenditure Application (CNA)

This form must be used to obtain approval before any capital and non-routine expenditure is incurred
 HODs/Project managers must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CA Number (to be assigned by Finance)

A. GENERAL

1	Operation	Nyakabingo Mine	2 Department	Engineering
3	Head of Department	Willem Janse van Rensburg	4 Project Sponsor	Justin UWIRINGIYIMANA
5	Project Manager	Willem Janse van Rensburg	6 Project 2nd-in-charge	Kevin MWIZERWA

B. PROJECT IDENTIFICATION

1	Project Name	CHANGE HOUSE		
2	Project Category	Non-routine projects: Corporate Social Responsibility	Parent CNA ref	
3	Project Type	New asset	4 Asset Classification	Building and site facilities

C. FINANCIAL INFORMATION

1	Budgeted/Unbudgeted	Budgeted - 5 Yr Plan			2 Approved Budget Amount (5Yrs):	73,874 \$
3	Current year budget	Q1: 35,000	Q2: 38,000	Q3:	Q4:	
4	Previous CNA request:	+	Current CNA request:	73,000	=	Total project costs 73,000
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount) ?					
6	Reason for substitution					

D. PROJECT OVERVIEW

1 Project Description/Background

The mining operation currently does not have a proper change house for employees to change into and out of their work clothing. As a result, miners often travel in their mine overalls, which creates hygiene concerns, increases wear on protective equipment, and exposes workers to unnecessary health risks.

This project proposes the construction of a dedicated change house equipped with changing areas, lockers, washing/bathing facilities, and storage for mine-issued overalls and gumboots. The facility will allow miners to leave their work clothes at the mine, wash after their shift, and go home in their personal clothing.

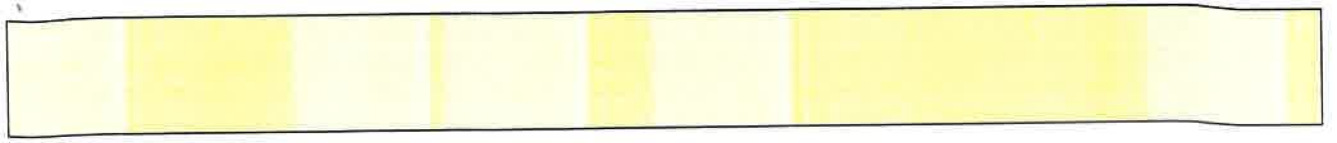
Providing an organized space for cleaning and storing PPE will improve sanitation, reduce the spread of contaminants, and extend the lifespan of equipment such as gumboots—lowering replacement costs. The change house will support better health, safety, and overall welfare for the workforce while promoting a cleaner and more efficient mining operation.

2 Alternatives Considered

N/A

3 Schedule & Milestone dates

	Schedule & Milestone	Responsible	Target Date	Duration (days)
a	Site Identification	Wisdom/Kevin		1
b	Design and Costing	Kevin	12/22/2025	14
c	CA and Approvals	Willem	1/15/2026	14
d	Site Preparation and Earthworks	Kevin	1/30/2026	20
e	Foundation and structural Works	Kevin	3/16/2026	60
f	Electricals and Water installation	Willem	2026-Jun-04	14
g	Equipment Installation	Willem	4/15/2026	14
h	External Works-Landscaping	Kevin	4/27/2026	20
i				
j				
k				
l				



G TIMING OF EXPENDITURE (US\$'000)													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year	28	30	15										73
Future Years													
Total Value												73	

H PROJECT VALUATION								
1	Analysis required (based on justification category) FALSE							
2	Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)							
	Current situation	Severity/Impact I4	Probability P7	Heat map 28	If project is completed	Severity/Impact I1	Probability P1	Heat map 1
3	ICT Impact? <input type="checkbox"/> Yes (ICT Manager approval needed) <input type="checkbox"/> No							
4	Key financial assumptions							
5	Result of the financial valuation:							
a	Net cash flow US\$							
b	NPV (Net present value) US\$							
c	IRR (Internal Rate of Return) %							
d	Payback (years)							

Project Name	CHANGE HOUSE	Project Value (US\$)	73,000
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SIGN OFFS AND APPROVALS			
Position	Name	Signature	Date
PROJECT OWNER <small>Required for all CNAs</small>	Miguel...		17/12/24
DEPARTMENT MANAGER <small>Required for all CNAs</small>	P. Alberts		17/12/24
FINANCE SUPERINTENDENT or MANAGER <small>Required for all CNAs</small>	Jean Claude A		17/12/2025
GROUP SUPPLY CHAIN MANAGER <small>Required for all CNAs</small>	Jeome Sande	Jeome Sande	18/12/2025
Group OHS Manager <small>Required for all CNAs</small>			
GENERAL MANAGER <small>Required for all CNAs</small>	Justin U		17/12/2025
ICT MANAGER <small>For projects requiring ICT expenditure or modifications</small>			
HEAD OF THE PROJECT COMMITTEE <small>For projects subject to stage gating process</small>	S.T. Ryan		17/12/25
COO <small>>\$50k-\$100k in budget; >\$10k-\$20k out of budget (N/A for CSR Activity)</small>	S.T. Ryan		17/12/25
CFO <small>>\$100k-\$250k in budget; >\$20k-\$50k out of budget (N/A for CSR Activity)</small>			
CEO <small>>\$250k-\$400k in budget; >\$50k-\$100k out of budget (CSR Activity <\$100k)</small>			
BOARD OF DIRECTORS <small>>\$400k in budget; >\$100k out of budget (CSR Activity >\$100k)</small>			

Received by Finance	
Name	

System	
GL created in system by	