

Capital/Non-Routine Expenditure Application (CNA)
This form must be used to obtain approval before any capital and non-routine expenditure is incurred
HODs/Project manager's must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CA Number (to be assigned by Finance)

A GENERAL				
1	Operation	Trinity Group	2 Department	SHEC
3	Head of Department	Sam Ryumugabe	4 Project Sponsor	DFC
5	Project Manager	Photide Mukandayambaje/Sam	6 Project 2nd-In-charge	Sam Ryumugabe

B PROJECT IDENTIFICATION				
1	Project Name	Conducting a rapid needs assessment for Trinity metals under DFC TA3		
2	Project Category	Non-routine projects: Operational Expenditure	Parent CNA ref	
3	Project Type	Supplemental	4 Asset Classification	Other

C FINANCIAL INFORMATION				
1	Budgeted/Unbudgeted	Budgeted - 5 Yr Plan		2 Approved Budget Amount (5Yrs):
3	Current year budget	Q1: 7,487	Q2:	Q3: Q4:
4	Previous CNA request:	0	+ Current CNA request:	8 = Total project costs 8
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount) ?	N/A. This is budgeted under DFC Projects		
6	Reason for substitution	N/A		

D PROJECT OVERVIEW

1 Project Description/Background

In 2024 Trinity Metals received Technical Assistance funding for the United States Development Finance Corporation (DFC) to support key study and project work in support of an application for greater investment equity funding. Activity 3 under the TA funding is the completion of comprehensive Community Development Plans for each of the Company's concession areas. Trinity Metals seeks to engage the services of World Vision Rwanda to undertake a community needs assessment for each of our Mining Concessions. This work is a component of TA3 (Community Development Plans). The services form part of the "quick wins" Identified under the recently signed MOU between the two organisations.

The purpose of this Rapid Needs Assessment (RNA) is to quickly identify priority needs, gaps, and opportunities within Trinity Metals concession areas of Rutongo Mines, Trinity Nyakabingo, and Trinity Musha. Information gathered is critical to align strategic planning, program design, and resource allocation to the needs of the community. The assessment will generate timely, actionable insights to guide community development plans while balancing rigor with speed and feasibility.

2 Alternatives Considered

None

3 Schedule & Milestone dates

Schedule & Milestone	Responsible	Target Date	Duration (days)
a Planning, tool finalization & coordination	WVR M&E/Ailie Hoagland/Sam	ASAP	1
b Desk review	WVR M&E/Ailie Hoagland/Sam		4
c Kick-off workshop/training and piloting study	WVR M&E/Ailie Hoagland/Sam		2
d Data collection	WVR M&E		3
e Data validation and analysis	WVR M&E/Ailie Hoagland/Sam		6
f Report writing	WVR M&E		6
g			
h			
i			
j			
k			
l			

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G TIMING OF EXPENDITURE (US\$'000)													
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year	0										0		0
Future Years													0
Total Value													0

H PROJECT EVALUATION						
1	Analysis required (based on justification category)	FALSE				
2	Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)					
	Current situation	Severity/Impact 17	Probability P1	Heat map 7	If project is completed	Severity/Impact I1
						Probability P1
3	ICT Impact? <input type="checkbox"/> Yes (ICT Manager approval needed) <input type="checkbox"/> No					

4 Key financial assumptions
The cost for DFC projects is centrally coordinated under Trinity treasury, however this is sometimes not well known or confusing to site financial managers and this could potentially delay payments. Secondly, some sites do not have readily available funds to pay for the costs on time which sometimes affects DFC milestone payment schedules.

5 Result of the financial valuation:	
a	Net cash flow US\$
b	NPV (Net present value) US\$
c	IRR (Internal Rate of Return) %
d	Payback (years)

Project Name	Conducting a rapid needs assessment for Trinity metals under DFC TA3	Project Value (US\$)	8
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I SIGN OFFS AND APPROVALS			
Position	Name	Signature	Date
PROJECT OWNER <i>Required for all CMAs</i>	Sam Rymugabe		19/11/2026
DEPARTMENT MANAGER <i>Required for all CMAs</i>	Photide Mukandayambaje		30/11/2026
FINANCE SUPERINTENDENT or MANAGER <i>Required for all CMAs</i>	Jean Claude Habyarimana		20/01/2026
GROUP SUPPLY CHAIN MANAGER <i>Required for all CMAs</i>	Jeome Sande		21/01/2026
Group OHS Manager <i>Required for all CMAs</i>	Gerrit Ferreira		
GENERAL MANAGER <i>Required for all CMAs</i>	Justin Uwilingiyimana		20/01/2026
ICT MANAGER <i>For projects requiring ICT expenditure or modifications</i>			
HEAD OF THE PROJECT COMMITTEE <i>For projects subject to stage gating process</i>	N/A		
COO <i>>\$50k-\$100k in budget; >\$10k-\$20k out of budget (N/A for CSR Activity)</i>	N/A		
CFO <i>>\$100k-\$250k in budget; >\$20k-\$50k out of budget (N/A for CSR Activity)</i>			
CEO <i>>\$250k-\$400k in budget; >\$50k-\$100k out of budget (CSR Activity <\$100k)</i>			
BOARD OF DIRECTORS <i>>\$400k in budget; >\$100k out of budget (CSR Activity >\$100k)</i>			

Received by Finance	
Name	
Position	
Date	

System	
GI created in system by	
Created date:	
GI notification sent on	