

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

HR & Admin

Contact person:

Francine UWIMANA

Tel. no.:

0788607349

(Approved document to be attached to the Purchase Requisition)

| | |
|---|--|
| Product(s) or service(s) required | Service provider for the safety and production celebration |
| Background information | We are seeking this service provider, with a reputation of great services especially preparing meals on time and with a taste. |
| Scope of service(s) or product(s) required | Preparing meals for the event. |
| Details of recommended supplier | Mountain Prime Company Ltd |
| Motivation for recommending this supplier | We are advocating for this service provider simply because it's at mine premises (Nearest) and accessible for all miners and staff member, secondly they built up a reputation with us over a time, even in the past company events. |
| Estimated Value/Budget and Cost | 2,262,000 Rwf |
| What other Mine/Mines are using this service(s)/ product(s)? | None |
| Additional information | |

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

| Value | Authorisation |
|------------------------|--|
| \$5 000 to \$50 000 | Manager, General Manager |
| \$50 001 to \$100 000 | Manager, General Manager, COO |
| \$100 001 to \$400 000 | Manager, General Manager, COO & CEO |
| \$400 001 | Manager, General Manager, COO, CEO and Board |

Francine Uwimana
Name

HR Officer
Designation

[Signature]
Signature

22/12/2025
Date

Name

Designation

Signature

Date

Justin U
Name

[Signature]
Designation

[Signature]
Signature

22/12/2025
Date

Name

Designation

Signature

Date

Motivation supported

[Signature]
Group Procurement Superintendent

22/12/2025
Date

Group Supply Chain Manager

Date