

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION   
(Tick the appropriate box)

Discipline/Department: Engineering Department

Contact person: Kevin MWIZERWA Tel. no.: 0788587580

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	Conveyor belt and frame
<b>Background information</b>	This conveyor will be used to feed the lime into the Lime mixing tank #1 of the Water treatment plant.
<b>Scope of service(s) or product(s) required</b>	Fabrication
<b>Details of recommended supplier</b>	Machine Outils
<b>Motivation for recommending this supplier</b>	Outils has been our go to shop in terms of fabrication. They are reliable in terms of quality, cost and speed of doing the job.
<b>Estimated Value/Budget and Cost</b>	RWF 8,700,000
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	N/A
<b>Additional information</b>	N/A

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Kevin MWIZERWA

Name

Engineering Department / *Project Engineer*

Designation

*[Signature]*

Signature

5/12/2025

Date

*JUSTIN U*

Name

*GM*

Designation

*[Signature]*

Signature

*08/12/2025*

Date

Motivation supported

*[Signature]*

Group Procurement Superintendent

*11/12/2025*

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

*Jeome Sande*

Group Supply Chain Manager

*10/12/2025*

Date