



## Capital/Non-Routine Expenditure Application (CNA)

This form must be used to obtain approval before any capital and non-routine expenditure is incurred.  
HODs/Project managers must ensure that proper upfront planning has been done and must meet all the deliverables (cost, quality, time and scope of works).

CA Number (to be assigned by Finance)

### A. GENERAL

1	Operation	Rutongo Mines	2 Department	SHEC
3	Head of Department	Regis NGENZI	4 Project Sponsor	
5	Project Manager	Fred MICO	6 Project 2nd-in-charge	

### B. PROJECT IDENTIFICATION

1	Project Name	Cleaning Karambo river		
2	Project Category	Non-routine projects: Operational Expenditure	Parent CNA ref	
3	Project Type	Staged	4 Asset Classification	Mining development & infrastructure

### C. FINANCIAL INFORMATION

1	Budgeted/Unbudgeted	Budgeted - 5 Yr Plan		2 Approved Budget Amount (5Yrs):	
3	Current year budget	Q1: X	Q2:	Q3:	Q4:
4	Previous CNA request:		+	Current CNA request: 29,144	= Total project costs 29,144
5	If unbudgeted, what budgeted project to offset? (name of project and budget amount) ?				
6	Reason for substitution				

### D. PROJECT OVERVIEW

#### 1 Project Description/Background

Excavator, truck, gabions, wire meshes and trees. For compliance purposes, it will help in transportation of tailings from the tunnels to the plant, the problem is lack of compliance which might lead to the sanctions from different institutions such as REMA & RMB

#### 2 Alternatives Considered

#### 3 Schedule & Milestone dates

	Schedule & Milestone	Responsible	Target Date	Duration (days)
a	Clearing, digging, shaping the stream banks	MICO Fred	2026-Jan-08	30 days
b	Hauling excavated material and transporting stones/gabions			
c	Installation of gabion baskets for erosion control and stabilization.			
d	To use alongside gabions to tie and secure them.			
e	Reinforcement for pits and temporary structures.			
f	Inspection of gabions and reinforcements.			
g	Final site clean-up and handover			

Mg.

h			
i			
j			
k			
l			

**4 Risks management considerations & mitigation**

	Risks	Mitigation	Responsible
a	Injuries from slippery surfaces	Use anti-slip boots.	Kevin KAYIRANGA
a		Create stable access paths to the riverbank	Kevin KAYIRANGA
a	Encounters with hazardous waste (sharp objects, glass, metal, needles)	Provide gloves, protective clothing, and puncture-proof containers	Kevin KAYIRANGA
a	Water contamination from equipment (oil, fuel leakage)	Use well-maintained equipment	Peter SIMON KAYONGA
a			

**5 Management of change considerations**

	Management of change considerations	Responsible
a	Expansion of cleaning area	FRED
b	Additional river sections added	FRED
c	New tasks like removing sediment, cutting vegetation, or building barriers	FRED
d	Introducing new machinery (excavators)	FRED
e	Assess environmental impact (fuel leaks, noise)	Ernest KARANGWA

**E REPLACEMENT ASSET(S) (required if project type selected is "replacement asset")**

**1 Details of asset being replaced**

	Asset Number	Description	Net Book Value	Proposed Mode of Disposal
a				
b				
c				
d				
e				
f				
g				

**2 Redundant/obsolete spare parts/consumables**

Will any existing inventory of spares / consumables relating to the asset being replaced need to be scrapped or written off?

Yes (fill-out details below)

No

	Stock Item Number	Description	Net Book Value	Proposed Mode of Disposal
a				
b				
c				
d				
e				
f				
g				

**F MAJOR COST COMPONENTS**

Description	Supporting document/reference	Original currency		US\$ FX rate	US\$
		Curr	Amount		
Excavators	invoices	RWF	17,700,000	0.00069	12,213
Truck	invoices	RWF	10,620,000	0.00069	7,328
Diesel/Truck and Excavator		RWF	259,200	0.00069	179
Gabions		RWF	2,250,000	0.00069	1,553
Wooden Planks/trees(for pits repair)		RWF	1,225,000	0.00069	845
Binding wires		RWF	100,000	0.00069	69

CAPEX Description	CA Ref	Total CA	Project Description	Benefit	Start of Operation	Inherent Risk (before the project)	Residual Risk (after the project)
Karambo Upstream River Cleaning		\$ 11,615.00	Removal of waste, silt and invasive species to restore flow and water quality.	Improved water quality; reduced flooding; restored habitat; better sanitation.	31/12/2025	<b>I 42</b>	<b>H 24</b>
Makogote Stream Protection Project		\$ 14,548.00	Stream bank stabilization with gabions, vegetation buffers and drainage structures.	Reduced erosion; protected farms/homes; improved water quality; ecological resilience.	12/02/2026	<b>I 42</b>	<b>H 24</b>

F/S		RWF	1,000,000	0.00069	690
Diesel/Truck and Excavator		RWF	259,200	0.00069	179
Gabions		RWF	5,000,000	0.00069	3,450
Wooden Planks		RWF	2,625,000	0.00069	1,811
Binding wires		RWF	200,000	0.00069	138
F/S		RWF	1,000,000	0.00069	690
<b>Total</b>					<b>29,144</b>

•Comments on project expenditure

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**G TIMING OF EXPENDITURE (US\$'000)**


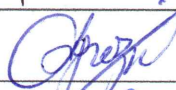

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Prior expenditure													
Current Year												29	29
Future Years													
												<b>Total Value</b>	<b>29,144</b>

**H PROJECT VALUATION**

1	Analysis required (based on justification category) FALSE							
2	Risk ranking for Legislative/Regulatory/Risk/Governance/G&A (attached risk evaluation)							
	Current situation	Severity/Impact	Probability	Heat map	If project is completed	Severity/Impact	Probability	Heat map
		I1	P7	7		I7	P1	7
3	ICT Impact? <input type="checkbox"/> Yes (ICT Manager approval needed) <input type="checkbox"/> No							
4	Key financial assumptions							
5	Result of the financial valuation:							
a	Net cash flow US\$							
b	NPV (Net present value) US\$							
c	IRR (Internal Rate of Return) %							
d	Payback (years)							

Project Name	Cleaning Karambo river	Project Value (US\$)	29,144
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**I SIGN OFFS AND APPROVALS**

Position	Name	Signature	Date
PROJECT OWNER <i>Required for all CNAs</i>	Fred MICO		01/12/2025
DEPARTMENT MANAGER <i>Required for all CNAs</i>	Regis NGENZI		02/12/2025
FINANCE SUPERINTENDENT or MANAGER <i>Required for all CNAs</i>	Reagon		03/12/25
GROUP SUPPLY CHAIN MANAGER <i>Required for all CNAs</i>			

<b>Group OHS Manager</b> <i>Required for all CNAs</i>			
<b>GENERAL MANAGER</b> <i>Required for all CNAs</i>	CALVIN WHITFORD	<i>[Signature]</i>	3/12/2025
<b>ICT MANAGER</b> <i>For projects requiring ICT expenditure or modifications</i>			
<b>HEAD OF THE PROJECT COMMITTEE</b> <i>For projects subject to stage gating process</i>			
<b>COO</b> <i>&gt;\$50k-\$100k in budget; &gt;\$10k-\$20k out of budget (N/A for CSR Activity)</i>	S.T. Ryan	<i>[Signature]</i>	6/12/25
<b>CFO</b> <i>&gt;\$100k-\$250k in budget; &gt;\$20k-\$50k out of budget (N/A for CSR Activity)</i>			
<b>CEO</b> <i>&gt;\$250k-\$400k in budget; &gt;\$50k-\$100k out of budget (CSR Activity &lt;\$100k)</i>			
<b>BOARD OF DIRECTORS</b> <i>&gt;\$400k in budget; &gt;\$100k out of budget (CSR Activity &gt;\$100k)</i>			

<b>Received by Finance</b>	
Name	
Position	
Date	

<b>System</b>	
GL created in system by	
Created date:	
GL notification sent on	