

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

*Supply Chain / Procurement*

Contact person:

*Janhies NKUSI*

Tel. no.:

*0783687859*

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>River sand, plaster sand, stones, and off green etc</i>
Background information	
Scope of service(s) or product(s) required	<i>These are materials for construction</i>
Details of recommended supplier	<i>Kenny MICO</i>
Motivation for recommending this supplier	<i>I would suggest to use this supplier for the Government owned construction as he is the one complying with EPA</i>
Estimated Value/Budget and Cost	<i>- 350,000 RWF - - Issue while waiting for alternatives</i>
What other Mine/Mines are using this service(s)/ product(s)?	<i>N/A</i>
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Sebastian Rutanga

Name

Procurement Supervisor

Designation

[Signature]

Signature

12/05/25

Date

[ ]

Name

[ ]

Designation

[ ]

Signature

[ ]

Date

Motivation supported

[ ]

Group Procurement Superintendent

[ ]

Date

MISSIONNAIRE MBANZI

Name

G.M.

Designation

[Signature]

Signature

13-05-2025

Date

[ ]

Name

[ ]

Designation

[ ]

Signature

[ ]

Date

[ ]

[ ]

> \$ 5 000 Group Supply Chain Manager

[ ]

Date

## Janvier Nkusi

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**From:** Joseph Muhiire  
**Sent:** Tuesday, 13 May, 2025 10:15 AM  
**To:** Janvier Nkusi  
**Cc:** Sebastian Rutiririza  
**Subject:** RE: REQUEST FOR APPROVAL  
**Attachments:** BWM FOR CONSTRUCTION MATERIALS.pdf

Dear Janvier,  
Approved.

Regards

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**From:** Janvier Nkusi <[janvier.nkusi@trinity-metals.com](mailto:janvier.nkusi@trinity-metals.com)>  
**Sent:** Tuesday, May 13, 2025 9:40 AM  
**To:** Joseph Muhiire <[joseph.muhiire@trinity-metals.com](mailto:joseph.muhiire@trinity-metals.com)>  
**Cc:** Sebastian Rutiririza <[sebastian.rutiririza@trinity-metals.com](mailto:sebastian.rutiririza@trinity-metals.com)>  
**Subject:** REQUEST FOR APPROVAL

Dear Joseph,

This is to request your approval for the attached bid waiver motivation for construction materials (stones, sand and aggregate)

Thanks and Regards



**Janvier Nkusi**  
Procurement Officer  
Trinity Musha Mine Ltd  
+250783687952  
[janvier.nkusi@trinity-metals.com](mailto:janvier.nkusi@trinity-metals.com)

Enabling a Better Future.