

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

HR & Admin

Contact person:

Jean Pual Mboneko Kabahizi

Tel. no.:

0788212124

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	T-Shirt
<b>Background information</b>	Mining Cup final games
<b>Scope of service(s) or product(s) required</b>	T-Shirt for players in the mining Cup final match at Kicukiro 4 December 2025
<b>Details of recommended supplier</b>	KAZI NI NZURI Ltd
<b>Motivation for recommending this supplier</b>	We need those T-Shirt very urgent to be delivery before the final match (today)
<b>Estimated Value/Budget and Cost</b>	396,000 Rwf
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	Nyakabingo
<b>Additional information</b>	N/A

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Jean Paul Mboneko Kabahizi

Name

Ag. HR & Admin

Designation

Signature

December 3, 2025

Date

CALVIN WHITFORD

Name

Act Gen Manager

Designation

Signature

3-12-2025

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

