

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

☐

BID WAIVER MOTIVATION

(Tick the appropriate box)

☒

Discipline/Department:

Supply chain / Store & Fleet.	
NUTES Aminah	Tel. no.: 0784358573

Contact person:

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Insurance.
Background information	
Scope of service(s) or product(s) required	Insurance for Heavy machines & motor
Details of recommended supplier	Old Mutual.
Motivation for recommending this supplier	They give a quick Service and it was recommended to all three mines.
Estimated Value/Budget and Cost	2,238,470 Rand.
What other Mine/Mines are using this service(s)/ product(s)?	Rutongo & Nyakabingo mines.
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

MUTESI Aminah.

Name

Store & Fleet Supervisor

Designation



Signature

13/12/2025

Date

Name

Designation

Signature

Date

Motivation supported

Group Procurement Superintendent

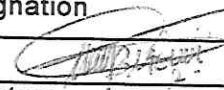
Date

MISSIONAIRE M. BANDA

Name

Gr. M.

Designation



Signature

13/02/2025

Date

Name

Designation

Signature

Date

> \$ 5 000 Group Supply Chain Manager

Date

Aminah Mutesi

From: Alexis Nshimiyimana
Sent: Thursday, 13 February 2025 20:56
To: Aminah Mutesi; Joseph Muhiire; Jeome Sande
Cc: Sebastian Rutiririza; Janvier Nkusi; Gratien Maniriho
Subject: RE: Bid waver for insurance
Attachments: bidwaver for insurance.pdf

Dear Aminah,

The attached bid waiver for insurance is approved to my DoA level, thanks.

Kind regards,



ALEXIS NSHIMIYIMANA
Group Inventory, Stores and
Logistics Superintendent
+250 782267444
www.trinity-metals.com
Enabling a Better Future

From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>
Sent: Thursday, 13 February, 2025 05:06 PM
To: Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>; Gratien Maniriho <gratien.maniriho@trinity-metals.com>
Subject: Bid waver for insurance

Dear All,

We kindly request your approval for bid waver for insurance (Motor and Heavy machine).its very urgent .

Regards



Aminah Mutesi
Store & Fleet Supervisor
Trinity Musha Mines
+250 784358573
www.trinity-metals.com

Enabling a Better Future

Aminah Mutesi

From: Joseph Muhiire
Sent: Friday, 14 February 2025 05:54
To: Aminah Mutesi; Alexis Nshimiyimana; Jeome Sande
Cc: Sebastian Rutiririza; Janvier Nkusi; Gratien Maniriho
Subject: RE: Bid waver for insurance
Attachments: bidwaver for insurance.pdf

Dear Aminah,
Approved,

Regards

From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>
Sent: Thursday, February 13, 2025 5:06 PM
To: Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>; Gratien Maniriho <gratien.maniriho@trinity-metals.com>
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