

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)



Discipline/Department:

Communications Department

Contact person:

Lydia Uwera

Tel. no.:

0780592201

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Branded Gift Set.
Background information	Branded Gift set to be given during end-year leadership party.
Scope of service(s) or product(s) required	Specs: - Notebook (250x216mm 190 sheets) - Notebook (A5) - Pen - Box - bag - balpen, Notebook (put 100gsm paper) - Bottle (inside = stainless steel 304).
Details of recommended supplier	Rocket products (Rwanda) Ltd - Kimuhurura, 45 KN 14 AVE, Kigali. - +250-788-354929 - rwanda@rocketafrica.com - Kigali, Rwanda.
Motivation for recommending this supplier	• They provide high quality branded materials and high quality service. - They were recommended by B.K & ISM Bank.
Estimated Value/Budget and Cost	3,838,000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	None
Additional information	None

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Moses STAMBURSHO

Name

Group Communications Officer App

Designation

Signature

Date

Vivona Lyulu

Name

Group Council Board Special

Designation

Signature

27/10/2025

Date

Motivation supported

Group Procurement Superintendent

Date

29/10/2025

JUSTIN U

Name

GM

Designation

Signature

28/10/2025

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

29/10/2025

Date