

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

ICT

Contact person:

Penine IRAFASHA

Tel. no.:

0789118276

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Spare Parts for Canon iR ADV C3720i
Background information	The Canon printer requires replacement parts—specifically the DC controller and Assembly Unit—as it's currently unable to handle high-volume printing.
Scope of service(s) or product(s) required	Hardware (Assembly Unit, DC Controller)
Details of the recommended supplier	Copyline International Trading
Motivation for recommending this supplier	The designated provider of genuine Canon spare parts
Estimated Value/Budget and Cost	1003 USD
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation - Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

PENINE MATAIWA

Name

ICT OFFICER

Designation



Signature

8th Sept 2025

Date

JUSTIN U

Name

GM

Designation



Signature

10/09/2025

Date

Motivation supported

Joseph Mukuire

Group Procurement Superintendent


09/09/2025

OLIVIER NEMEYE

Name

Group ICT Manager

Designation



Signature

08-09-2025

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

1/1/19

Date

Date