

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

Contact person:

	Tel. no.:

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	
<b>Background information</b>	Group personal Accident Insurance
<b>Scope of service(s) or product(s) required</b>	Insurance for trinity MUSA Employee
<b>Details of recommended supplier</b>	SONARWA General Insurance Ltd
<b>Motivation for recommending this supplier</b>	This is very urgent because the employee insurance is about to expire on 6th/09
<b>Estimated Value/Budget and Cost</b>	10,643,600 Kwts
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	
<b>Additional information</b>	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

*Christine Uwanahoro*

Name

*HR Officer*

Designation

*Christine*

Signature

*05/09/2025*

Date

Name

Designation

Signature

Date

Motivation supported

*Joseph Mchire*

Group Procurement Superintendent

*05/09/2025*

Date

*MISSIONNAIRE Mbanza*

Name

*G.M*

Designation

*[Signature]*

Signature

*05-09-2025*

Date

Name

Designation

Signature

Date

> \$ 5 000 Group Supply Chain Manager

Date

# SONARWA General Insurance Ltd

P.O.Box 1035 Kigali, Rwanda, E-mail: info@sonarwa.co.rw, Website: www.sonarwa.co.rw  
 ASSAR-Member, Committed to Professionalism, Ethics and Code of Conduct.



## GROUP PERSONAL ACCIDENT (GPA) INSURANCE QUOTATION

COMMENTS/CONDITIONS

SOURCE OF BUSINESS: DIRECT

**1-POLICY HOLDER/SUBSCRIBER DETAILS:**

POLICY HOLDER/SUBSCRIBER: TRINITY METALS/MUSHA  
 POLICY HOLDER ID No or TIN:  
 POLICY HOLDER ADDRESS:  
 POLICY HOLDER TEL. MOB.:

**2-INTERESTS TO BE INSURED:**

Business Activities/Profession of the Insured:

**3-UNDERWRITING FACTORS:**

Risk Classification: Drivers; Security Guards, Turn Boys, and Mining workers  
 Number Persons Assured: 1,803  
 Benefits Per Person: Limits of Benefits Per Person (RWF):  
 Death: 500,000  
 Total Permanent Disability (TPD): 500,000  
 Total Temporary Disability (TTD):  
 Medical Expenses:  
 Funeral Expenses:  
 Period of Cover:  
 Start Date:  
 End Date:

**4-PREMIUM DETAILS (RWF)**

Death	4,507,500	Total Permanent Disability (TPD)	4,507,500	Total Temporary Disability (TTD)	Not Covered	Medical Expenses	Not Covered	Funeral Expenses	Not Covered
Net Premium									
Policy Administration Fees									9,015,000
Taxable Premium									5,000
VAT @ 18%									9,020,000
Total Premium Payable									1,623,600
									10,643,600

Subject to Group Personal Accident Insurance Terms and Conditions  
 Quotation Validity: 30 Days

Done at Kigali on 4-Sep-2025

Signed for and on behalf of SONARWA General Insurance Ltd