

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

ENGINEERING DEPARTMENT

Contact person:

Regis NGENZI

Tel. no.:

0784057014

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Wood-Mizer Machine Parts
Background information	Repairing Wood-Mizer machine
Scope of service(s) or product(s) required	Different parts for repairing Wood-Mizer machine.
Details of recommended supplier	Wood-Mizer Africa (Pty) Ltd
Motivation for recommending this supplier	This Supplier has supplied RUTONGO MINES with the same production in the past and the quality along with cost is satisfactory and competitive respectively.
Estimated Value/Budget and Cost	<ul style="list-style-type: none"> • Total price (Excl): ZAR 143,436.52 • Tax at 15%: ZAR 21,515.49 • Total cost (Incl): ZAR 164,952.01
What other Mine/Mines are using this service(s)/ product(s)?	NYAKABINGO TRINITY
Additional information	N/A

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

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Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Regis NGENZI

Name

Engineering And Projects Manager

Designation



Signature

Date

Evide IMENA

Name

General Manager

Designation



Signature

17-07-2025

Date

Motivation supported

Joseph MUHIRE

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Jeome SANDE

> \$ 5 000 Group Supply Chain Manager

Date

Justin Karangwa

From: Joseph Muhiire
Sent: Monday, July 21, 2025 8:42 AM
To: Jeome Sande; Justin Karangwa
Cc: Regis Ngenzi
Subject: RE: REQUEST APPROVAL
Attachments: SSM WOOD 3P.pdf; SSM DENAIR 3P.pdf; SSM COUPLING 3P (002).pdf

Dear Justin,
Approved.

Regards

From: Jeome Sande <jeome.sande@trinity-metals.com>
Sent: Friday, July 18, 2025 7:09 PM
To: Justin Karangwa <justin.karangwa@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>
Subject: RE: REQUEST APPROVAL

Approved.

Regards,



Jeome Sande
Group Supply Chain Manager
Trinity Metals Group
Tel: +250 782 369 340 / + 250 722 123 440
Email: jeome.sande@trinity-metals.com
www.trinity-metals.com
Rutongo Mines Ltd, Trinity Nyakabingo Mine Ltd and
Trinity Musha Mines Ltd

Enabling a Better Future.

From: Justin Karangwa <justin.karangwa@trinity-metals.com>
Sent: Friday, July 18, 2025 12:49 PM
To: Jeome Sande <jeome.sande@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>
Subject: REQUEST APPROVAL

Dear Jeome and Joseph,

We need your APPROVAL for 3 SSM attached.
Regards.

Justin Karangwa

From: Joseph Muhiire
Sent: Monday, July 21, 2025 9:36 AM
To: Justin Karangwa; Jeome Sande
Cc: Regis Ngenzi; Jelly Kabalisa
Subject: RE: REQUEST SSM APPROVAL
Attachments: SSM WOOD 3P.pdf; SSM DENAIR 3P.pdf; SSM COUPLING 3P (002).pdf

Dear Justin,
Jeome already approved, please consider the attached documents.

Regards

From: Justin Karangwa <justin.karangwa@trinity-metals.com>
Sent: Monday, July 21, 2025 9:32 AM
To: Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jelly Kabalisa <jelly.kabalisa@trinity-metals.com>
Subject: REQUEST SSM APPROVAL

Dear Jeome,

After GM and Josphe Approval we need also your approval.

Regards



Justin Karangwa
Engineering Administrative Assistant
Trinity Rutongo Mines Ltd
+250 786980006
www.trinity-metals.com

Pro Forma Invoice

Wood-Mizer Africa (Pty) Ltd 16 Falcon Lane Lanseria Corporate Estate Lanseria 1739 Vat Reg No: 4230257893 Co Reg No: 2011/002684/07 Telephone: 011 473 1313 Fax: 011 473 2005	Date	2025/08/08
	Page No	Page 1 of 1
	Quotation No	QU19930

Rutongo Mines Ltd P O Box 6132 Kigali RWANDA	Deliver to RWANDA
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Account	Your Reference	Currency	Exchange Rate	Tax Reference	Sales Code
RUT001	PR7905		0.00	TIN101907021	Shepherd

Item Code	Item Description	Quantity	Unit	Price (Ex)	Disc %	Tax	Total (Incl)
P04185-2	BELT, B57 BLADE WHEEL	15.0000		290.00		652.50	5,002.50
098451	CHAIN LT20 10B-1-111 TYPE UP/DOWN	2.0000		555.22		166.57	1,277.01
BM3732IH1030401	BM 33, 401, 1.14, MAXFLEX SAWMILL BLADE	105.0000		508.00		8,001.00	61,341.00
087889-0	ROLLER BLADE GUIDE NARROW	4.0000		443.77		266.26	2,041.34
510640	TENSION ASSEMBLY, LT10/15/20/TVS/S	1.0000		4,519.58		677.94	5,197.52
E20440	SWITCH, 1992 UP/DOWN (SERVICE PACKAGE)	1.0000		2,969.49		445.42	3,414.91
098298	SHAFT UP/DOWN LT20 WITH SPROCKET	1.0000		1,079.39		161.91	1,241.30
030381	5inch CBN GRINDING WHEEL 10/30	20.0000		3,616.03		10,848.11	83,168.81
014829	LATCH FLEXIBLE DRAW	4.0000		154.33		92.60	709.92
100910	SWITCH, FA134 Z11 SAFETY	2.0000		677.26		203.18	1,557.70

CHECKED:

Banking Details:		
Bank:	First National Bank	Subject to terms and conditions (Copy available on request)
Acc No:	62759234413	
Branch Code:	251141	
SWIFT CODE:	FIRZAJJ	
Signed:	_____	Date: _____

Total (Excl)	143,436.52
Tax at 15 %	21,515.49
Total (Incl)	164,952.01
Discount	0.00
Total (Incl)	164,952.01
All Prices ZAR (Rands)	