

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

Metallurgy/Processing

Contact person:

MUNGUJIKO Samuel

Tel. no.:

0785801048

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Hiring Crane
Background information	
Scope of service(s) or product(s) required	To build the 12tph plant, it will help us lifting the equipment and putting them in a designated position.
Details of recommended supplier	CUBAN SERVICES LTD
Motivation for recommending this supplier	It is urgent as we need the plant to get moving and they are the only service supplier available
Estimated Value/Budget and Cost	1250000 rwf
What other Mine/Mines are using this service(s)/ product(s)?	Rutongo and NYAKABINGO
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation – Budgeted Requisitions**

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

MUNGIYIKO Samuel

Name

Processing Section leader

Designation

[Signature]

Signature

24/07/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

Joseph Mukiire

Group Procurement Superintendent

28/07/2025

Date

MISSIONNAIRE MBANZA

Name

G. M.

Designation

[Signature]

Signature

25-07-2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

> \$ 5 000 Group Supply Chain Manager

[Blank]

Date

**CUBAN SERVICES Ltd**

**23rd/7/2025**

**TEL: 0784108978**

**TIN: 121517757**

**Email: cubanservicesltd2023@gmail.com**

**PROFORMA INVOICE N°: 407**

Customer: **PIRAN Ltd**

No	DESCRIPTION	RATE	TOTAL
	8Tons crane truck for one day	750,000RWF	750,000RWF
	4tons crane truck for one day	500,000RWF	500,000RWF
	<b>TOTAL</b>		<b>1,250,000RWF</b>

Bank Acc **4012201007816 (EQUITY BANK)**

Account Holder: **CUBAN SERVICES LTD**

**John Eric Habiyakare**

