

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

ENGINEERING DEPARTMENT

Contact person:

Regis NGENZI

Tel. no.:

0784057014

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Coupling for Fixing GST Mini Loader
Background information	Fixing GST Mini Loader
Scope of service(s) or product(s) required	Coupling for Fixing GST Mini Loader
Details of recommended supplier	HAKIZIMANA Evariste TEL: 0782286810 TIN: 119562618
Motivation for recommending this supplier	This Supplier provides good spare parts for heavy machinery
Estimated Value/Budget and Cost	=342,200 RWF=
What other Mine/Mines are using this service(s)/ product(s)?	N/A
Additional information	N/A

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Regis NGENZI

Name

Engineering And Projects Manager

Designation



Signature

17/7/2025

Date

Evode IMENA

Name

General Manager

Designation



Signature

17-07-2025

Date

Motivation supported

Joseph MUHIRE

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Jeome SANDE

> \$ 5 000 Group Supply Chain Manager

Date

Justin Karangwa

From: Joseph Muhiire
Sent: Monday, July 21, 2025 8:42 AM
To: Jeome Sande; Justin Karangwa
Cc: Regis Ngenzi
Subject: RE: REQUEST APPROVAL
Attachments: SSM WOOD 3P.pdf; SSM DENAIR 3P.pdf; SSM COUPLING 3P (002).pdf

Dear Justin,
Approved.

Regards

From: Jeome Sande <jeome.sande@trinity-metals.com>
Sent: Friday, July 18, 2025 7:09 PM
To: Justin Karangwa <justin.karangwa@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>
Subject: RE: REQUEST APPROVAL

Approved.

Regards,



Jeome Sande
Group Supply Chain Manager
Trinity Metals Group
Tel: +250 782 369 340 / + 250 722 123 440
Email: jeome.sande@trinity-metals.com
www.trinity-metals.com
Rutongo Mines Ltd, Trinity Nyakabingo Mine Ltd and
Trinity Musha Mines Ltd

Enabling a Better Future.

From: Justin Karangwa <justin.karangwa@trinity-metals.com>
Sent: Friday, July 18, 2025 12:49 PM
To: Jeome Sande <jeome.sande@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>
Subject: REQUEST APPROVAL

Dear Jeome and Joseph,

We need your APPROVAL for 3 SSM attached.
Regards.

Justin Karangwa

From: Joseph Muhiire
Sent: Monday, July 21, 2025 9:36 AM
To: Justin Karangwa; Jeome Sande
Cc: Regis Ngenzi; Jelly Kabalisa
Subject: RE: REQUEST SSM APPROVAL
Attachments: SSM WOOD 3P.pdf; SSM DENAIR 3P.pdf; SSM COUPLING 3P (002).pdf

Dear Justin,
Jeome already approved, please consider the attached documents.

Regards

From: Justin Karangwa <justin.karangwa@trinity-metals.com>
Sent: Monday, July 21, 2025 9:32 AM
To: Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jelly Kabalisa <jelly.kabalisa@trinity-metals.com>
Subject: REQUEST SSM APPROVAL

Dear Jeome,

After GM and Josphe Approval we need also your approval.

Regards



Justin Karangwa
Engineering Administrative Assistant
Trinity Rutongo Mines Ltd
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www.trinity-metals.com