

Outlook

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**RE: Conference Attendance Sole Supplier Motivation**

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**From** Joseph Muhiire <joseph.muhiire@trinity-metals.com>**Date** Wed 2025-07-16 3:13 PM**To** Freddy Chikwiri <freddy.chikwiri@trinity-metals.com>**Cc** Lydia Uwera <lydia.uwera@trinity-metals.com>

1 attachment (1 MB)

Freddy\_Conference\_Sole Supplier.pdf;

Dear Freddy,  
Approved.

Regards

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**From:** Freddy Chikwiri <freddy.chikwiri@trinity-metals.com>**Sent:** Wednesday, July 16, 2025 2:34 PM**To:** Joseph Muhiire <joseph.muhiire@trinity-metals.com>**Cc:** Lydia Uwera <lydia.uwera@trinity-metals.com>**Subject:** Conference Attendance Sole Supplier Motivation

Good day Joseph,

May you please approve attached conference attendance sole supplier motivation form. Thank you

Kind regards

**Freddy Chikwiri**

Group Geotechnical Engineer

+250 79 520 0170 [Direct Calls]

+263 78 247 2100 [Whatsapp]

[www.trinity-metals.com](http://www.trinity-metals.com)

Enabling a Better Future.

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

GEO TECHNICAL ENGINEERING / MRM

Contact person:

Tel. no.:

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	AFRIRock CONFERENCE ATTENDANCE (TRAINING + DEVELOPMENT)
Background information	Continuous Professional development training through conference attendance. (CPD legible).
Scope of service(s) or product(s) required	Conference Attendance Fee. (Training + Development)
Details of recommended supplier	The Southern African Institute of Mining + Metallurgy 7 <sup>th</sup> Floor, Rosebank Tower 19 Biermann Avenue, Rosebank, 2196, South Africa.
Motivation for recommending this supplier	They are the organiser + host of the conference.
Estimated Value/Budget and Cost	\$ ZAR 11,730.00 (≈ \$654,22)
What other Mine/Mines are using this service(s)/ product(s)?	The conference will be attended by global geotechnical practitioners + academics.
Additional information	

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA)

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All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

FREDDY CHIKWIRI

Name

GROUP GEOTECHNICAL ENGINEER

Designation

*[Signature]*

Signature

16/07/2025

Date

Evode Imena

Name

G. M.

Designation

*[Signature]*

Signature

15/07/2025

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

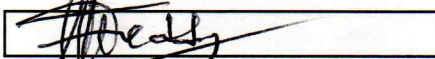
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\$400 001	Manager, General Manager, COO, CEO and Board

FREDDY CHIKWIRI

Name

GROUP GEOTECHNICAL ENGINEER

Designation



Signature

16/07/2025

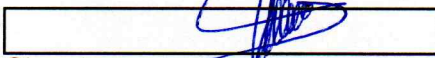
Date

Ezode Imena

Name

G. M.

Designation



Signature

15/07/2025

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date