

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

IT

Contact person:

William IMURAGIRE

Tel. no.:

0788881803

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	CCTV Cameras installation
<b>Background information</b>	For more than 15 years, IT Solution has been delivering dependable and tailored technology services. Our expertise covers <b>cutting-edge hardware, custom software solutions, and high-quality CCTV installations</b> , supporting clients across industries
<b>Scope of service(s) or product(s) required</b>	Installation of cctv cameras at the following areas stores, engineering and part of scrap
<b>Details of recommended supplier</b>	National IT Solution ltd Kigali Rwanda Tel: 0789374918 Email: nationalitltd@gmail.com
<b>Motivation for recommending this supplier</b>	We have collaborated with this supplier on multiple occasions and consistently received excellent service at a competitive cost. Their commitment to quality and affordability has made them a valuable and trusted partner compared to others in the market
<b>Estimated Value/Budget and Cost</b>	3,687,972 Rwf
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	Yes
<b>Additional information</b>	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

William IMURAGIRE

Name

IT OFFICER

Designation

*William Imuragire*

Signature

02/07/2025

Date

Name

Designation

Signature

Date

Motivation supported

*Joseph*

Group Procurement Superintendent

*Joseph*

Date

*7/7/25*

EVODE IMENA

Name

GM

Designation

*Evide Imena*

Signature

02/07/2025

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date