








TRINITY METALS		REFERENCE	REV	PAGE
SUPPLY CHAIN P&P 004			1 OF 4	
TITLE: TECHNICAL STANDARDS COMMITTEE				
CRITICAL LEVEL		HIGH		
RISK ASSESSMENT		NO		
RISK ASSESSMENT TYPE		N/A		
	NAME	SIGNATURE	DATE	
COMPILED BY	MICHAEL JACKLIN		20/2/2023	
REVIEWED BY	LIONEL SEMATURO GENERAL MANAGER PIRAN MUSHA MINES		22/02/2023	
	JAMES MADAHUNGA GENERAL MANAGER NYAKABINGO MINE		21/02/2023	
	JULIAN NIXON GENERAL MANAGER RUTONGO MINES		20/02/23	
	CALVIN WHITFORD GROUP TECHNICAL SERVICES MANAGER		21/02/2023	
	SAM RYUMUGABE GROUP SHEC MANAGER		23/02/2023	
AUTHORISED BY	PETER GELETA - CEO		02/03/2023	
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1.0 POLICY

A Trinity Metals Ltd Technical Standards Committees shall be instituted for the following purposes:

- 1.1 To determine the requirements of each Mine for standardized Equipment, Specifications and Standard Stock items and to arrange Supply Chain service of these timeously, economically in the required quantities and at the necessary safety and quality levels.
- 1.2 To provide an interface between the Mines for the interchange of information for the requirements and rationalization of standard stock items.
- 1.3 Ensure that all Policies and Procedures related to the Technical Standards Committees are efficiently implemented and maintained.
- 1.4 Resolve matters referred by the Mines and Safety .
- 1.5 Identify and resolve matters of diversity in standards between Mining and Health and Safety Departments
- 1.6 Authorise the production of Specifications and Standards Drawings.
- 1.7 Co-ordinate related activities of Mining and Health and Safety Departments engaged in the standards effort.
- 1.9 Review all Mines Equipment requirements to ensure the continuing suitability and effectiveness in satisfying the requirements of the stated Policies, Procedures and Objectives.

2.0 RESPONSIBILITIES

- 2.1 Determine requirements for commodity standards

Equipment shall be rationalized and standardised wherever possible and practical to improve reliability and reduce the variety and volume of stocks held and thus improve the financial efficiency of the Mines.

Rationalization and standardization of Equipment shall enable the requirements of the Mines to be satisfied safely, timeously, economically, in the required quantities and at the necessary quality levels.

Commodities held in stock (hereafter called "standard stock items") shall be controlled by Supply Chain.

- 2.2 Where relevant, initiate additions, deletions, and amendments to standard stock items in the Stores Catalogue, Application to Add New/Delete Old Stock (ANSI) Items from the stock item catalogue.

Addition and deletions of or amendments to items in the standard stock catalogue shall be affected on a documented and controlled basis and approved by the Technical Standards Committee

- 2.3 Authorise and monitor progress of tests for new or alternative standard stock items.

Monitor new, non-moving, and obsolete Equipment in order to phase in and out stocks of equipment spares. New material or alternative Equipment shall be tested, prior to becoming a common use or Standard Stock commodity, to prove that such material or equipment is suitable for its intended use and has economic and/or safety advantages.

3.0 **MEMBERSHIP**

The Committee representation shall be:

Chairman : Group Technical Services Manager

Members : A nominated person/s from each Mine representing Mining, Engineering and Safety.
Group representation required from Safety, Geology, Projects, Supply Chain, Finance and HR.

Other representation as determined necessary or desirable by the Chairman.

The Secretariat shall be provided by Supply Chain.

4.0 **MEETING FREQUENCY**

The Technical Standards Committee shall meet on a monthly basis.

A meeting date schedule shall be prepared by Supply Chain at the beginning of each calendar year.

5.0 **AGENDA**

An agenda for each meeting shall be prepared by Supply Chain.

6.0 **MINUTES**

A formal record of each meeting shall be prepared by Supply Chain. The record shall include all headings from the fixed agenda and shall be an accurate and concise record of the proceedings.

Circulation

Minutes shall be circulated within 1 week after the meeting to the following:

All members of the committee
General Managers
CEO
Commercial Services Management

7.0 **CONDUCT OF MEETING**

Members shall confine discussion to the published agenda.

Deviations from the agenda may only be raised and discussed with permission from the meeting chairman.

8.0 **CONFIDENTIALITY OF MEETING**

Discussion, minutes and matters arising from the Technical Standards Meetings are strictly confidential, shall be respected as such by all members and shall not be made available nor contents divulged to any unauthorised persons.



APPENDIX A – AGENDA FORMAT

- 1.0 ADOPTION OF THE PREVIOUS MINUTES
- 2.0 MATTERS ARISING FROM PREVIOUS MINUTES
- 3.0 SPECIFICATIONS AND STANDARD DRAWINGS PROGRESS
- 4.0 BANNED MATERIALS AND SUBSTANCES
- 5.0 STANDARDS AND TESTING APPLICATIONS
RUTONGO
NYAKABINGO
PIRAN RWANDSA
- 6.0 APPLICATION FOR NEW INTRODUCTION /DELETION OF STANDARD STOCK INTRODUCTION
- 7.0 CONTRACTS DUE FOR REVIEW
- 8.0 GENERAL
- 9.0 CONFIRMATION OF NEXT MEETING
Time Date Venue