

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

CEO'S office

Contact person:

Lydia Uwera

Tel. no.:

0780572207

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Room Reservation for the Boardmember Travel
Background information	We are booking for our Boardmember Adonis who is coming in on the 7th July 2025.
Scope of service(s) or product(s) required	Accommodation for Deluxe room
Details of recommended supplier	Marniott hotel Kigali
Motivation for recommending this supplier	Our boardmember would like to join the executive guest from Vision investment group in Marniott hotel.
Estimated Value/Budget and Cost	2,403,627
What other Mine/Mines are using this service(s)/ product(s)?	—
Additional information	—

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

*Uwera Lydia*

Name

*Group Comms & Brand Specialist*

Designation

*[Signature]*

Signature

*26/06/2025*

Date

*Justin U*

Name

*GM*

Designation

*[Signature]*

Signature

*26/06/2025*

Date

Motivation supported

*Joseph Muhire*

Group Procurement Superintendent

*27/06/2025*

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date