

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

ENGINEERING DEPARTMENT

Contact person:

Regis NGENZI

Tel. no.:

0784057014

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	1 x Second-hand Standard Bucket for JCB Hydraulic Excavator JS205LC (Part No.: 332/P7284)
Background information	Our JCB Hydraulic Excavator JS205LC is currently grounded due to a missing bucket. This machine is vital for earthworks and operational support at the mine site. Restoring its functionality is a matter of urgency.
Scope of service(s) or product(s) required	Procurement of one second-hand Standard Bucket in serviceable condition for use on a JCB JS205LC Hydraulic Excavator.
Details of recommended supplier	DDK WELLS GROUP TIN: 107976389 Location: Remera, Kigali
Motivation for recommending this supplier	DDK WELLS GROUP is the only supplier who was able to propose a healthy second-hand bucket compatible with our equipment. The urgency of the need does not allow us to wait for the lead time associated with new parts. The only supplier who offered a new bucket quoted RWF 8,260,000 VAT included, with a lead time exceeding one month—an unacceptable delay given our operational requirements.
Estimated Value/Budget and Cost	<ul style="list-style-type: none"> • Unit price (net of VAT): RWF 4,000,000 • VAT (18%): RWF 720,000 • Total cost: RWF 4,720,000
What other Mine/Mines are using this service(s)/ product(s)?	NYAKABINGO TRINITY

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Additional information

N/A

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Regis NGENZI

Name

Engineering Projects Manager

Designation



Signature


Date

Evode IMENA

Name

General Manager

Designation



Signature


30-05-2025

Date

Motivation supported

Joseph MUHIRE

Group Procurement Superintendent



Date

29/05/25

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Jeome SANDE 

> \$ 5 000 Group Supply Chain Manager

29/05/2025

Date