

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

SHEC Department

Contact person:

Imaniraafasha Esperance

Tel. no.:

0787281918

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Imikenyero
Background information	For Kwibuka 31, Trinity Metals shifting from internal ceremonies to a more impactful act of remembrance. On May 15, 2025 , we plan to visit the Impinganzima z'Intwaza in Bugesera District a group of vulnerable genocide survivors who are often overlooked.
Scope of service(s) or product(s) required	To show respect and cultural dignity during this commemoration, we request traditional attire (imikenyero) for the female staff representatives. Wearing imikenyero reflects honor and unity, and aligns with the solemn nature of this national remembrance.
Details of recommended supplier	La Dora Ltd
Motivation for recommending this supplier	This request was made late as we were waiting for approval from the hosts at Indatwa to confirm the acceptable gift they preferred.
Estimated Value/Budget and Cost	1,600,000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	-
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Imanirafasha Esperance

Name

SHEC department

Designation



Signature

13/05/2025

Date

JUSTIN UWIRINGIYIMANA

Name

GM

Designation



Signature

13/05/2025

Date

Motivation supported

Group Procurement Superintendent

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager