

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

Communications

Contact person:

Lydia Uwera

Tel. no.:

0780597707

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Video Production
Background information	
Scope of service(s) or product(s) required	Video Production
Details of recommended supplier	Himba Visuals
Motivation for recommending this supplier	Office of the President has requested for a video representing the operations of the mine and be cause of how urgent the visit we have request the non supplier
Estimated Value/Budget and Cost	3,304,000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	Ruboro
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Uwera Lydia

Name

[Signature]

Designation

Group Supply and Branding

Signature

13/05/2025

Date

JUSTIN UWIZINGYIMATA

Name

G M

Designation

[Signature]

Signature

13/05/2025

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date