

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

HR

Contact person:

Francine UWIMANA

Tel. no.:

0788607349

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Tent, Seeds & Decoration
Background information	Required for Labor day Celebration
Scope of service(s) or product(s) required	Tent, Seeds & Decoration - Labour day Celebration
Details of recommended supplier	AKRABE EVENTS LTD
Motivation for recommending this supplier	Urgently need to arrange for inroad on tomorrow - limited time to go out to
Estimated Value/Budget and Cost	2,135,000 RWF : tent
What other Mine/Mines are using this service(s)/ product(s)?	—
Additional information	—

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Francine UWIMANA

Name

HR and Admin

Designation

[Signature]

Signature

30/04/2025

Date

JUSTIN UWIRINGIMANA

Name

GM

Designation

[Signature]

Signature

30/04/2025

Date

Motivation supported

Joseph Mukire

Group Procurement Superintendent

28/04/2025

Date

Name

Designation

Signature

Date

Name

Designation

Signature 30/04/2025

Date

George Sande

Group Supply Chain Manager

30/04/2025

Date