

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

SHEC		
Contact person: Benita TWIBALE	Tel. no.:	0787163888

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Medical supplies
Background information	We have first Aid room which must be equipped with medical supplies to be used by first Aid.
Scope of service(s) or product(s) required	Medications ; Bed ; safety box ; bandages , gauze ; syringe ; etc the listings
Details of recommended supplier	SANA Medical stores Ltd
Motivation for recommending this supplier	They are Due to the International safety day that will be celebrated on Monday the minister will visit the First Aid room.
Estimated Value/Budget and Cost	#1,497,600 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	Trinity Nyakabingo Mine
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Benitha Twizaze

Name

SHEC Superintendent

Designation

[Signature]

Signature

24/04/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

PO Sebastian Rutinoga

Group Procurement Superintendent

24/4/25

Date

AS Assigned by Joseph

MISSIONWAIRE UBANZA

Name

GM

Designation

[Signature]

Signature

24/04/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

> \$ 5 000 Group Supply Chain Manager

[Blank]

Date