

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

Supply chain: (Store & Fleet.	
Contact person: MUTESI Aminah	Tel. no.: 0784358573

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Rental vehicle
Background information	
Scope of service(s) or product(s) required	G.M's vehicle and to support the operation.
Details of recommended supplier	Eagles Solutions Ltd
Motivation for recommending this supplier	He supplies to Rutongo & Nyakabingo and Green leaf didn't have the vehicle we wanted.
Estimated Value/Budget and Cost	1,950,000 Rwf.
What other Mine/Mines are using this service(s)/ product(s)?	Rutongo & Nyakabingo mines.
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Aufesi Aminah

Name

Store & Fleet Supervisor

Designation

[Signature]

Signature

4/4/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

[Blank]

Group Procurement Superintendent

[Blank]

Date

MISSIONNAIRE MBANZA

Name

G.M.

Designation

[Signature]

Signature

4/4/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

> \$ 5 000 Group Supply Chain Manager

[Blank]

Date

Aminah Mutesi

From: Rogers Karangwa Bureshyo
Sent: Tuesday, 8 April 2025 11:58
To: Aminah Mutesi; Alexis Nshimiyimana; Jeome Sande
Cc: Sebastian Rutiririza; Janvier Nkusi
Subject: RE: Requesting for approval for GM's Vehicle

Dear Aminah,

I hereby provide my approval on behalf of Joseph (Group Procurement Superintendent).

Best regards,



Rogers Bureshyo
Procurement Supervisor
Trinity Nyakabingo Mine Ltd
+250 788 535 310
www.trinity-metals.com

Enabling a Better Future.

From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>
Sent: Tuesday, April 8, 2025 11:00 AM
To: Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>; Rogers Karangwa Bureshyo <rogers.bureshyo@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Subject: FW: Requesting for approval for GM's Vehicle

Dear Rogers ,

We are requesting your approval on behalf of Joseph .

Regards



Aminah Mutesi
Store & Fleet Supervisor
Trinity Musha Mines
+250 784358573
www.trinity-metals.com

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From: Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>
Sent: Tuesday, 8 April 2025 10:57
To: Aminah Mutesi <aminah.mutesi@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Subject: RE: Requesting for approval for GM's Vehicle

Thanks, Aminah,

This is approved to my DoA level.

Kind regards,



ALEXIS NSHIMIYIMANA
Group Inventory, Stores and
Logistics Superintendent
+250 782267444
www.trinity-metals.com
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From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>
Sent: Tuesday, 8 April, 2025 10:53 AM
To: Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Subject: RE: Requesting for approval for GM's Vehicle

I have attached the original one .

Thanks



Aminah Mutesi
Store & Fleet Supervisor
Trinity Musha Mines
+250 784358573
www.trinity-metals.com

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From: Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>
Sent: Tuesday, 8 April 2025 10:42
To: Aminah Mutesi <aminah.mutesi@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Subject: RE: Requesting for approval for GM's Vehicle

Dear Aminah,

Can you attach the original? It is difficult to read information from this. Thanks.

Kind regards,



ALEXIS NSHIMIYIMANA
Group Inventory, Stores and
Logistics Superintendent
+250 782267444
www.trinity-metals.com
Enabling a Better Future

From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>

Sent: Tuesday, 8 April, 2025 10:09 AM

To: Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>

Cc: Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>

Subject: Requesting for approval for GM's Vehicle

Dear All,

We kindly request your approval for bid waver of GM'S vehicle .

Regards



Aminah Mutesi
Store & Fleet Supervisor
Trinity Musha Mines
+250 784358573
www.trinity-metals.com

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