

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

SHEC Department

Contact person:

Imaniraafasha Esperance

Tel. no.:

0787281918

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Alcohol tests
Background information	Alcohol testing in mines is a safety measure to prevent accidents by ensuring workers are not impaired while operating machinery or performing hazardous tasks. Nyakabingo mine enforce strict policies through pre-employment tests using breathalyzers to comply with safety regulations and reduce risks.
Scope of service(s) or product(s) required	Acquiring sufficient breathalyzers to ensure safety and compliance. Currently, with only a few available tests at our mine, mandatory testing at the BV 4 gate delays workers, sometimes taking up to an hour , affecting their timely arrival at workstations.
Details of recommended supplier	ZEBRA ARWORKS GROUP
Motivation for recommending this supplier	According to survey done by the supply chain, this is the only supplier we have in Rwanda.
Estimated Value/Budget and Cost	930,000 Rwf
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

Imanirafasha Esperance

Name

SHEC department

Designation



Signature

14/3/2025

Date

JUSTIN UMIRINGIDIMANA

Name

GM

Designation



Signature

14/03/2025

Date

Motivation supported

Group Procurement Superintendent

Date

Name

Designation

Signature

Date

Name

Designation

Signature

Date

Group Supply Chain Manager

Date