

Jean Marie Vianney Ntawukuriryayo

From: Joseph Muhiire
Sent: Tuesday, March 11, 2025 3:27 PM
To: Jean Marie Vianney Ntawukuriryayo; Justin Uwiringiyimana
Cc: Rogers Karangwa Bureshyo; Ronald Toledo
Subject: RE: Small Bags Request
Attachments: Small Bags Request.pdf

Dear Jean Marie,
This is approved.

Regards

From: Jean Marie Vianney Ntawukuriryayo <jmv.ntawukuriryayo@trinity-metals.com>
Sent: Tuesday, February 25, 2025 8:40 AM
To: Justin Uwiringiyimana <justin.uwiringiyimana@trinity-metals.com>; Joseph Muhiire <joseph.muhiire@trinity-metals.com>
Cc: Rogers Karangwa Bureshyo <rogers.bureshyo@trinity-metals.com>; Ronald Toledo <ronald.toledo@trinity-metals.com>
Subject: Small Bags Request

Good Morning Justin and Joseph!

I need your approval for this sole motivation so that I can get these bags earlier as possible because nothing remain in the store.

Kind Regards!

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

UPGRADE

Contact person:

NPAWIKWIRYAYO JMV

Tel. no.:

0787676132

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	SMALL BAGS 25kgs
Background information	For transport of Minerals from underground to UPGRADE PLANT
Scope of service(s) or product(s) required	durable small Bags
Details of recommended supplier	HIRWA Alltrust Co. Ltd
Motivation for recommending this supplier	These small Bags are durable and long lasting Bags and this is the only supply to imports them
Estimated Value/Budget and Cost	1,750,000 RWF (5000 pcs)
What other Mine/Mines are using this service(s)/ product(s)?	
Additional information	

11/02/2025

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

NTANWUKE EBIYASO JEN

Name

UPGRADE

Designation

[Signature]

Signature

25/02/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

[Blank]

Group Procurement Superintendent

[Blank]

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Group Supply Chain Manager

[Blank]

Date