

Samuel Munguyiko

From: Missionnaire Mbanza
Sent: Thursday, February 27, 2025 9:31 AM
To: Samuel Munguyiko
Cc: Gratien Maniriho; Diane Gasaro
Subject: Re: WORKING OVERTIME

Approved

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From: Samuel Munguyiko <samuel.munguyiko@trinity-metals.com>
Sent: Thursday, February 27, 2025 9:19:33 AM
To: Missionnaire Mbanza <missionnaire.mbanza@trinity-metals.com>
Cc: Gratien Maniriho <gratien.maniriho@trinity-metals.com>; Diane Gasaro <diane.gasaro@trinity-metals.com>
Subject: WORKING OVERTIME

Dear GM,

Given that processing team consisting of 8 people is preparing the mixing of production to be shipped by tomorrow Friday 28th/02/2025, today we are planning to work day and night to cover all mined production of the 27th into the shipment, so I am writing the email to request the approval for this OT hours to be worked and the meals (**lunch and dinner**). The OT hours will be determined by the quantity of production mined until 22h00.

As the mixing/blending of the production to be exported will be done tomorrow Friday, February 28th 2025,

I would also like to request from you the payment of the 28 people who use to help us in this activity i.e. 5000rwf per head, which is 140000rwf in total. I'm also requesting their meals as it is always part of this activity for refreshments.

Regards