



KIGALI SERENA  
HOTEL

## MEETINGS & CONFERENCES



*A world-class conferencing and event facility.*

[www.serenahotels.com](http://www.serenahotels.com)

# CONFERENCE PACKAGES 2024



## Standard Package

Rwf. 65,000 per Person

Welcome tea/coffee  
 Mid-morning tea/ coffee pastries  
 Lunch with one soft drink  
 Afternoon tea/coffee biscuits  
 Water, pens, pads, mints  
 Flip chart, Screen, PA system  
 (sound system), Lectern One  
 Projector

## Half day Package

Rwf. 55,000 per Person

Lunch with one soft drink  
 Mid-morning tea/ coffee pastries  
**OR**  
 Afternoon tea/coffee biscuits  
 Water, pens, writing pads, mints  
 (sweets) Flip chart, Screen,  
 PA system (sound system),  
 Lectern One Projector

## Premium Package

Rwf. 75,000 per Person

Welcome tea/coffee  
 Mid morning tea, coffee, pastries  
 and hot biting Buffet Lunch  
 with soft drink during lunch  
 Afternoon tea coffee, cookies  
 and fresh juice Writing pad and  
 pen with blotters  
 Flipchart, Markers, Writing pads,  
 mineral water Mints  
 P.A system, projector & Screen  
 Two Projectors slide mover and  
 pointer

## Half day Package (no Lunch)

Rwf. 45,000 per Person

Room hire charges depending on  
 number of people Mid-morning  
 tea/ coffee pastries  
**OR**  
 Afternoon tea/coffee biscuits  
 Water, pens, writing pads, mints  
 (sweets) Flip chart, Screen, PA  
 system (sound system) Lectern  
 One Projector

*Outside catering fee is Rwf. 15,000 per person around Nyarugenge  
 Outside Nyarugenge it is Rwf. 20,000 per person*

## RENTAL CHARGES:





Telecommunication and Audio visual equipment

## CONFERENCE MEETING CAPACITY/PRICES

Equipment	Charges per day (Rwf)
Extra Overhead projector	120,000
Flipchart extra	40,000
Free wireless internet connection	Free* up to 50 logins
Extra Microphone	40,000 per piece
Laptop	150,000

Name	Charges (Rwf)
Ballroom	6,000,000
Auditorium	4,000,000
Marquee	4,000,000
Gardens	3,000,000
Bambara Lounge	1,200,000
Meeting Room	600,000
Muhazi /Burera /Imbehe	300,000

## Style Setup

Room	 Theatre	 Classroom	 Cocktail	 Boardroom
Ballroom	800	300	700	180
Auditorium	450	150	400	80
Meeting Room	50	24	50	20
Muhazi	20	18	20	15
Burera	-	-	-	13
Imbehe	-	-	-	5