

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

Processing

Contact person:

MUNGUYIKO Samuel

Tel. no.:

0785801048

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	Empty Drums
Background information	
Scope of service(s) or product(s) required	To be used for minerals parking (export)
Details of recommended supplier	KOPERATIVE INBUNGURU TWITEZEMBE
Motivation for recommending this supplier	It is been long time (4-5 years) and they are supplying a good quality drums, and comply with finan Requirements such as ERM & Bank
Estimated Value/Budget and Cost	1020000 Zwf Transfer
What other Mine/Mines are using this service(s)/ product(s)?	Rutongo mines Ltd
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

MUNGUJIKO Samuel

Name

Processing Section Leader

Designation

[Signature]

Signature

24/09/2024

Date

Mike Chogunware

Name

Mining Supt

Designation

[Signature]

Signature

24.9.2024.

Date

Motivation supported

Approved on email attached

Group Procurement Superintendent

[Signature]

Date

[Signature]

Name

[Signature]

Designation

[Signature]

Signature

[Signature]

Date

[Signature]

Name

[Signature]

Designation

[Signature]

Signature

[Signature]

Date

[Signature]

> \$ 5 000 Group Supply Chain Manager

[Signature]

Date

**janvier.nkusi@trinity-metals.com**

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**From:** Joseph Muhiire <joseph.muhiire@trinity-metals.com>  
**Sent:** Thursday, September 26, 2024 10:18 AM  
**To:** janvier.nkusi@trinity-metals.com  
**Cc:** 'Sebastian Rutiririza'  
**Subject:** RE: REQUEST FOR APPROVAL  
**Attachments:** BIV WAIVER FOR DRUMS.pdf

Dear Janvier,  
Approved.

Regards



**Joseph Muhiire**  
Group Procurement Superintendent  
Trinity Metals  
+250 782 362 936

[www.trinity-metals.com](http://www.trinity-metals.com)

Enabling a Better Future.

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**From:** janvier.nkusi@trinity-metals.com <janvier.nkusi@trinity-metals.com>  
**Sent:** Thursday, September 26, 2024 10:03 AM  
**To:** 'Joseph Muhiire' <joseph.muhiire@trinity-metals.com>  
**Cc:** 'Sebastian Rutiririza' <sebastian.rutiririza@trinity-metals.com>  
**Subject:** REQUEST FOR APPROVAL

Dear Joseph,

This is to request your approval for Bid waiver Motivation for Empty drums as attached

Regards.



**Janvier NKUSI**  
Procurement Assistant  
Trinity Musha Mines Ltd  
+250 783687952  
[www.trinity-metals.com](http://www.trinity-metals.com)

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