

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

Supply chain / Store & Fleet		
Contact person: MUTESI Aminah.	Tel. no.:	078435 2573

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	TYRES (
Background information	
Scope of service(s) or product(s) required	TYRES (YOKOHAMA)
Details of recommended supplier	Greenleaf Motors Limited
Motivation for recommending this supplier	This is the only supplier with the quality of tyres that we we need and it's urgent.
Estimated Value/Budget and Cost	2,501,600 Rupee
What other Mine/Mines are using this service(s)/ product(s)?	M/A
Additional information	



We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$500 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

MUTESI Amineh

Name

Store & Fleet Supervisor

Designation

[Signature]

Signature

14/1/2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

[Blank]

Group Procurement Superintendent

[Blank]

Date

MUSONNARE MBARWA

Name

G.M.

Designation

[Signature]

Signature

14-01-2025

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

> \$ 5 000 Group Supply Chain Manager

[Blank]

Date

Janvier Nkusi

From: Alexis Nshimiyimana
Sent: Tuesday, January 14, 2025 3:58 PM
To: Jeome Sande; Joseph Muhiire; Aminah Mutesi
Cc: Missionnaire Mbanza; Sebastian Rutiririza; Janvier Nkusi
Subject: RE: Requesting for approval
Attachments: BID WAIVER for tyres.pdf

Dear Aminah,

The attached bid waiver for the purchase of tyres to Greenleaf is approved.

Kind regards,



ALEXIS NSHIMIYIMANA
Group Inventory, Stores and
Logistics Superintendent
+250 782267444
www.trinity-metals.com
Enabling a Better Future

From: Jeome Sande <jeome.sande@trinity-metals.com>
Sent: Tuesday, 14 January, 2025 03:19 PM
To: Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Aminah Mutesi <aminah.mutesi@trinity-metals.com>; Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>
Cc: Missionnaire Mbanza <missionnaire.mbanza@trinity-metals.com>; Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Subject: RE: Requesting for approval

Approved bid waiver motivation for tires.

Regards,



Jeome Sande
Group Supply Chain Manager
Trinity Metals Group
Tel: +250 782 369 340 // + 250 722 123 440
Email: jeome.sande@trinity-metals.com
www.trinity-metals.com
Rutongo Mines Ltd, Trinity Nyakabingo Mine Ltd and
Trinity Musha Mines Ltd

Enabling a Better Future.

Janvier Nkusi

From: Joseph Muhiire
Sent: Tuesday, January 14, 2025 3:17 PM
To: Aminah Mutesi; Alexis Nshimiyimana; Jeome Sande
Cc: Missionnaire Mbanza; Sebastian Rutiririza; Janvier Nkusi
Subject: RE: Requesting for approval
Attachments: BID WAIVER for tyres.pdf

Dear Aminah,
This is approved.

Regards

From: Aminah Mutesi <aminah.mutesi@trinity-metals.com>
Sent: Tuesday, January 14, 2025 2:37 PM
To: Joseph Muhiire <joseph.muhiire@trinity-metals.com>; Alexis Nshimiyimana <alexis.nshimiyimana@trinity-metals.com>; Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Missionnaire Mbanza <missionnaire.mbanza@trinity-metals.com>; Sebastian Rutiririza <sebastian.rutiririza@trinity-metals.com>; Janvier Nkusi <janvier.nkusi@trinity-metals.com>
Subject: Requesting for approval

Dear All,

The attached is the sole supplier motivation for tires requesting your approval .

Regards



Aminah Mutesi
Store & Fleet Supervisor
Trinity Musha Mines
+250 784358573
www.trinity-metals.com

Enabling a Better Future

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Subject: Requesting for approval

Dear All,

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