

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A **Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A **Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

ENGINEERING

Contact person:

Regis NGENZI

Tel. no.:

0784 057 014

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	TRANSFORMER MAINTENANCE
Background information	Transformer maingenance included fixing ballon lag and to do test
Scope of service(s) or product(s) required	TRANSFORMER MAINTENANCE
Details of recommended supplier	ENERGY UTILITY CORPORATION LIMETED (EUCL)
Motivation for recommending this supplier	EUCL is specialized in compressor maintenance and service
Estimated Value/Budget and Cost	= 2,440,240 FRW =
What other Mine/Mines are using this service(s)/ product(s)?	NYAKABINGO TRINITY
Additional information	N/A

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We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed, directors of the company, members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

**Regis NGENZI**

Name

**Eng. and Projects Manager**

Designation



Signature

**Dec. 23 / 2024**

Date

**Evode IMENA**

Name

**General Manager**

Designation



Signature


**23-12-2024**

Date

Motivation supported

**Joseph MUHIRE**

Group Procurement Superintendent



Date

**23/12/2024**

Name

Designation

Signature

Date

Name

Designation

Signature

Date

**Jeome SANDE**

Group Supply Chain Manager



Date

**Jeome 23/12/2024**



Kigali,

No 11.07.022/19.57/24/EUCL-DDO/CG/FK/In

**Evode IMENA**  
**General Manager**  
**Rutongo Mines Ltd**  
**Email: [rutongo@trinity-metals.com](mailto:rutongo@trinity-metals.com)**  
**P.O. Box 6132 Kigali-Rwanda**  
**Tel: + 250 791701498**

**Subject: Transformer Maintenance**

Dear Sir,

We refer to your letter dated June 14, 2024, requesting maintenance services for two transformers located at the Karambo and Mahoza mine sites in Rulindo District.

Please find attached the detailed quotations for the proposed maintenance works. The total cost for the services amounts to **Two Million Four Hundred Forty Thousand Two Hundred Forty Rwandan Francs (2,440,240 Rwf)**.

Upon your approval of the quotation, we will initiate the contract signing process to facilitate the commencement of the works.

We look forward to your prompt feedback and remain available should you have any questions or require further clarification.

Yours sincerely,

For  Digitally signed  
by  
EUCL(Director  
of Distr Ops )

**Claver GAKWAVU**  
Ag. Managing Director



*Cy*



Quotation of 11-11-2024

**DISTRIBUTION OPERATIONS  
NETWORK OPERATION AND MAINTENANCE**

**QUOTATION FOR MAINTENANCE TRANSFORMER OF RUTONGO MINES**

**I. INTRODUCTION**

This is a quotation from General Manager of Rutongo Mines requesting transformers maintenance of combined transformers located at Karambo and Mahoza mines sites in Rulindo District.

**II. WORKS TO BE DONE**

- Transformer test (DVB)
- Refilling oil transformer
- Ratio and insulation test
- Transformer top up
- Commissioning of the transformer


Nº	Description	Unit	Quantity	Unit test Price	Total Price
1	Maintenance cost	Pc	2	500,000	1,000,000
2	Ballon lag	l	1	68,000	68,000
3	Test of Transformer cost	Pc	2	500,000	1,000,000
<b>Total 1</b>					<b>2,068,000</b>
<b>T.V.A = (18% of Total 1)</b>					<b>372,240</b>
<b>GRAND TOTAL= Total 1 +T.V.A</b>					<b>2,440,240</b>

Total amount: ' Two million Four hundred Fourty thousand Two hundred Fourty Rwandan francs (2,440,240 Rwf)'

**Established by:**


**Verified by:**

  
**Leonidas NZIRORERA**  
Senior Engineer Substation Maintenance

  
**Theophile NUMVIYINGOMA**  
Chief Engineer NO&M

**Approved by:**

Digitally signed  
by  
EUCL(Director  
of Distr Ops)

  
**Fred KAGABO**  
Director of Distribution Operations



  
*Approved*