

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**

(Tick the appropriate box)

Discipline/Department:

IT

Contact person:

Olivier Simbi

Tel. no.:

0788309517

(Approved document to be attached to the Purchase Requisition)

<b>Product(s) or service(s) required</b>	<b>Upgrade Trinity Musha Mine Internet Bandwidth from 20 Mbps to 30 Mbps on MTN Broadband</b>
<b>Background information</b>	<p>In January 2024, Trinity Musha Mine contracted MTN Rwanda to provide a 30 Mbps broadband connection to facilitate the organization's growing internet needs. This capacity initially met the requirements for operational efficiency. However, over time, the organization has experienced significant changes:</p> <ol style="list-style-type: none"> <li>1. <b>Increased Users and Devices:</b> With more staff and devices connected to the network, demand for bandwidth has risen.</li> <li>2. <b>Adoption of Microsoft Services:</b> Trinity Musha Mine has integrated Microsoft Office 365 and other cloud-based tools into its daily operations, including Outlook, Teams for communication, and OneDrive for file storage and collaboration.</li> <li>3. <b>Peak Usage Periods:</b> Bandwidth saturation is evident during peak hours (7:00–10:00 AM) and virtual meetings, leading to delays, dropped connections, and decreased productivity.</li> </ol> <p>These challenges necessitate an upgrade to ensure that internet connectivity supports both current and future operational demands efficiently.</p>

<b>Scope of service(s) or product(s) required</b>	<p><b>The upgrade involves:</b></p> <ol style="list-style-type: none"> <li><b>1. Increased Bandwidth:</b> Expanding the current 30 Mbps to 50 Mbps on MTN Broadband.</li> <li><b>2. Service Continuity:</b> Ensuring minimal disruption during the upgrade process.</li> <li><b>3. Enhanced Reliability:</b> Improved bandwidth availability to support high-demand activities, such as video conferencing, file sharing, and online collaboration.</li> </ol> <p><b>Monitoring and Support: Ongoing network</b></p>
<b>Details of recommended supplier</b>	<p><b>Supplier:</b> MTN Rwanda</p> <p>Contact Person / Account Manager : Jean Yves Habimana , Tel: 0788312080, email: jeanyves.habimana@mtn.com</p> <p><b>Service Offered:</b> Broadband Internet Services and VPN Services</p> <p><b>Current Relationship:</b> MTN has been Trinity Musha Mine internet service provider since January 2024, with an existing agreement for a 30 Mbps connection.</p>
<b>Motivation for recommending this supplier</b>	<ol style="list-style-type: none"> <li><b>1. Proven Reliability:</b> MTN has a track record of providing stable internet services to Trinity Musha Mine since January 2024.</li> <li><b>2. Scalability:</b> MTN's broadband infrastructure supports seamless bandwidth upgrades, ensuring minimal disruption to existing operations.</li> <li><b>3. Rapid Response and Support:</b> MTN has demonstrated responsiveness to Trinity Musha Mine's concerns and offers reliable technical support.</li> <li><b>4. Familiarity:</b> The existing technical configuration is already aligned with MTN's systems, reducing the risks and costs associated with transitioning to a new provider.</li> </ol>
<b>Estimated Value/Budget and Cost</b>	1,170,560 FRW Monthly
<b>What other Mine/Mines are using this service(s)/ product(s)?</b>	
<b>Additional information</b>	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
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\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

SIMBI OLIVIER

Name

IT OFFICER

Designation



Signature

02 12 2024

Date

NEMEYE OLIVIER

Name

GROUP IT MANAGER

Designation



Signature

02 12 2024

Date

Motivation supported

MUHIRE JOSEPH

Group Procurement Superintendent



Date

04/12/2024

RUGANJI RENE

Name

IT NETWORK ENGINEER

Designation



Signature

02 12 2024

Date

MISSIONNAIRE MBANZA

Name

TRINITY MUSA GM

Designation



Signature

03-12-2024

Date

SANDE JEOME 

Group Supply Chain Manager



Date

19/12/2024

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**MTNRWANDACELL LIMITED**

MTN RwandaCell Limited  
BP 264  
Kigali  
Tel : +(250)280390000  
Free Call : 456 From Your Mobile  
www.mtn.co.rw

**QUOTATION**

13-Nov-24

To/A  
**Trinity Musha Mines**

Qty	Description	Price Unit/fee(VAT Incl)	Total (VAT Incl)
1	Monthly internet fee for 30Mbps	992,000	1,170,560
<b>Total</b>			<b>RWF 1,170,560</b>

We thank you for the interest shown in our Company.  
Nous vous remercions pour l'intérêt que vous nous manifestez.  
Bank Account Number :000 040-0049579-45 BK  
For any queries on this Invoice please contact:

Email : [jeanyves.habimana@mtn.com](mailto:jeanyves.habimana@mtn.com)

Mobile Number: **0788312080**

Pour toute demande d'informations complémentaires, nous vous prions de contacter

Prepared by: **HABIMANA Jean Yves**

Fait par:

Signed by:

Signe par:



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