

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION

(Tick the appropriate box)

Discipline/Department:

HR x ADMIN

Contact person:

0782303935

Tel. no.:

Josephine C. Uzob. I

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required

Accommodation, Lunch, Breakfast & Dinner

Background information

Rutongo Guest House

Scope of service(s) or product(s) required

Accommodation & Meals

Details of recommended supplier

It is the only Guesthouse at Rutongo we have

Motivation for recommending this supplier

It is near by our company

Estimated Value/Budget and Cost

6,750,000

What other Mine/Mines are using this service(s)/ product(s)?

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Additional information

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We the undersigned do hereby declare that

Neither I nor any members of my family are directly or indirectly employed: directors of the company, members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation – Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

CTUZU25 INKABIRE JOHANNES

Name

HR officer

Designation

[Signature]

Signature

14. NOV. 2024

Date

[Signature]

Name

[Signature]

Designation

[Signature]

Signature

[Signature]

Date

Motivation supported

Joseph

Group Procurement Superintendent

[Signature]

Date

14/11/24

CHARLES KAMUKA

Name

HR Manager

Designation

[Signature]

Signature

14. 11. 2024

Date

[Signature]

Name

[Signature]

Designation

[Signature]

Signature

[Signature]

Date

[Signature]

Group Supply Chain Manager

[Signature]

Date