TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- **A Bid Waiver Motivation** should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- **A Sole Supplier Motivation** shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION ☑

BID WAIVER MOTIVATION ☐
(Tick the appropriate box)

Discipline/Department:	ENGINEERING		
Contact person:	Regis NGENZI	Tel. no.:	0784057014

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	TLB WINDOWS AND DOOR GLASS
Background information	FOR TLB MACHINE
Scope of service(s) or product(s) required	TLB WINDOWS AND DOOR GLASS
Details of recommended supplier	TRACTAFRIC EQUIPMENT RWANDA
Motivation for recommending this supplier	TRACTAFRIC EQUIPMENT RWANDA are the official representative of TLB machines in Rwanda
Estimated Value/Budget and Cost	= 2,539,033 RWF =
What other Mine/Mines are using this service(s)/ product(s)?	NYAKABINGO TRINITY
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed: directors of the company, members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
$5 000 to $50 000	Manager, General Manager
$50 001 to $100 000	Manager, General Manager, COO
$100 001 to $400 000	Manager, General Manager, COO & CEO
$400 001	Manager, General Manager, COO, CEO and Board

Matabaro J. Claude
Name
Mechanical Supervisor
Designation
Signature
19/11/2024
Date

Evode IMENA
Name
General Manager
Designation
Signature
19/11/2024
Date

Regis NGENZI
Name
ENG & PROJECTS MANAGER
Designation
Signature
19/11/2024
Date

Name
Designation
Signature
Date

Motivation supported

Joseph
Group Procurement Superintendent
Date
21/11/24

Group Supply Chain Manager
Date

Justin Karangwa

From: Jeome Sande
Sent: Monday, November 25, 2024 9:57 AM
To: Justin Karangwa
Cc: Regis Ngenzi; Jelly Kabalisa; Joseph Muhiire
Subject: RE: SSM APPROVAL
Attachments: SSM PR4511.pdf

Dear Justin,

Approved sole supplier motivation to Tractafrica for spares at Rwf 2,151,723

Regards,

Jeome

From: Justin Karangwa <justin.karangwa@trinity-metals.com>
Sent: Friday, November 22, 2024 1:15 PM
To: Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>
Subject: RE: SSM APPROVAL

We are waiting your APPROVAL

TRINITY METALS

Justin Karangwa
Engineering Administrative Assistant
Trinity Rutongo Mines Ltd
+250 786980006
www.trinity-metals.com

From: Justin Karangwa
Sent: Friday, November 22, 2024 6:53 AM
To: Jeome Sande <jeome.sande@trinity-metals.com>
Cc: Regis Ngenzi <regis.ngenzi@trinity-metals.com>
Subject: SSM APPROVAL

Hi,

We need your APPROVAL for this SSM
Rgrds.

Justin Karangwa
Engineering Administrative Assistant
Trinity Rutongo Mines Ltd
+250 786980006
www.trinity-metals.com

Tractafric equipment CAT

World Class Services in Africa

1932 - 2022 90 YEARS Of Commitment to Customers

SOCIETE **RUTONGO MINE LTD**
RUTONGO
RUTONGO
KIGALI
KIGALI

N° de TVA 101907021

DEVIS N° DV 41008084-1
N° interne : 41008084

N° Client : 1071596

Date : 14/11/2024
Fin de validité : 14/12/2024

Opérateur FABRICE KUBWIMANA
Succursale 10 - KIGALI

Référence client 428F/SJW00581
Vendeur NON PRECISE

Ligne	Référence	Désignation	Quantité	Prix Unit HT	Remise	P.U. Net	Montant HT
5	CAT	VITRE DROITE	1	801 657		801 657	801 657
	Quantité disponible	NA					
10	CAT	GLASS (RH)	1	1 350 066		1 350 066	1 350 066
	Quantité disponible	NA					
						Total HT	2 151 723

10 DAYS OF LEAD TIME.

Poids 29,008
Règlement CHÈQUES CLIENTS
Echéance PAIEMENT COMPTANT

Code TVA	TVA%	Montant HT	Frais Divers	Base HT	Montant TVA	Montant TTC
1 BIENS TAUX NORMAL	18,00	2 151 723	0	2 151 723	387 310	2 539 033

Total HT 2 151 723
Total TVA 387 310
Total TTC 2 539 033
Devise RW

DEUX MILLIONS CINQ CENT TRENTE NEUF MILLE TRENTE TROIS

TRACTAFRIC EQUIPMENT RWANDA
Georges GATERA +250(0) 788 30 03 88 georges.gatera@tractafric.com
Province Umujyi wa Kigali-District Kicukiro-Route Magerwa KK 6 Ave Kigali City. BP 4537 Tel.+250 280 414 338 • Cpte : BK : 00040-00 309432-35 (Frw), 00040-00309433-36 (USD), 00040-00309434-37(Euro) ; Swift : BKIGRWRW • ECOBANK : 0010013800949601(Frw), 00110138 009496019 (USD), 00110138 00949602 ; Swift : ECOCRWRW • Société Prive à Responsabilité Limitée de 2 345 000 000 Fr Rwandais. TIN. 10205959
www.tractafric-equipment.com