

**TRINITY METALS LIMITED
SUPPLY CHAIN
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY

- All Purchase Orders >S 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

SOLE SUPPLIER MOTIVATION

BID WAIVER MOTIVATION
(Tick the appropriate box)

Discipline/Department:

HR & Admin

Contact person:

0782303935

Tel. no.:

09022

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required

Curtains & Cover sofa

Background information

MUTHAHE Ltd

Scope of service(s) or product(s) required

Curtains & Cover sofa

Details of recommended supplier

This is very urgent and we always work with them so that we don't need to find another supply

Motivation for recommending this supplier

This supply he has all we want at his shop
↓ items

Estimated Value/Budget and Cost

1,887,000

What other Mine/Mines are using this service(s)/ product(s)?

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Additional information

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We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company, members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

Summary Table of Authorisation –Budgeted Requisitions

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

070220 Inqabire Joseph

Name

HR Officer

Designation

[Signature]

Signature

12/Nov. 2024

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

Motivation supported

Joseph

Group Procurement Superintendent

[Signature]

Date

12/11/2024

CHARLES Ktami 2A

Name

HR Manager

Designation

[Signature]

Signature

12.11.2024

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Group Supply Chain Manager

[Blank]

Date



MUHAHE LTD
www.muhahe.com

MUHAHE LTD
Kigali-Rwanda
MUHAHE TECH&SECURITY SOLUTION
Tel:+250783524980
TIN:108956251

DATE: 11 Nov/2024
Ref CODE: MP055kbC
Address: Rutongo
Email:

Quotation

Bill to #M000142
COMPANY/CLIENT: Rutongo mins ltd

No	Description of Service	Quantity	Unity price(Rwf)	Amount (RWF)
1	Day Curtains (rideau de jour)	10pcs	58 500	585 000
	Curtains night (Blacklight)	18pcs	62 334	1 122 000
	Bathroom curtain	2pcs	15 000	30 000
	Cover sofa		160 000	160 000
	Total			1 897 000 Rwf

Payment Terms: cash and bank transfer Payment Terms: cash, momo code(*182*8*1*043159#)
and bank equity bank (4002200669871) Rwf

- Term and Condition
- The quotation is valid for Ten days
- After confirmation pay 100%
- Receipt EBM
- Without 18% VAT

MPEREKEJE KANANI



Adress
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