

**TRINITY METALS LIMITED  
SUPPLY CHAIN  
SOLE SUPPLIER MOTIVATION / BID WAIVER FORM**

**In compliance to the FIN 01: DELEGATION OF AUTHORITIES POLICY**

- All Purchase Orders >\$ 500 must be supported by 3 quotes obtained through the tender process by the Supply Chain Department.
- All exceptions to the tender 3 quote Procurement process will be subject to a written Deviation Request, being in the form of a Bid Waiver Motivation/Sole Supplier Motivation.
- A Bid Waiver Motivation should be completed in instances where there are other potential suppliers, but sound reasons exist not to go out on tender to multiple potential bidders, before selecting the final supplier.
- A Sole Supplier Motivation shall be used only in instances where there is no other supplier providing the required product(s) and/or service(s).

**SOLE SUPPLIER MOTIVATION**

**BID WAIVER MOTIVATION**  
(Tick the appropriate box)

Discipline/Department:

<i>H.R</i>	
Contact person:	Tel. no.:
<i>Guzzo Justine</i>	<i>0782 303935</i>

(Approved document to be attached to the Purchase Requisition)

Product(s) or service(s) required	<i>Accommodation for Trainees</i>
Background information	
Scope of service(s) or product(s) required	<i>Acomodation and food</i>
Details of recommended supplier	<i>She served us before and served well (and she is nearby is the only Guest House at Lutanga. Trainees)</i>
Motivation for recommending this supplier	<i>She serves good quality</i>
Estimated Value/Budget and Cost	<i>990,000</i>
What other Mine/Mines are using this service(s)/ product(s)?	<i>—</i>
Additional information	

We the undersigned do hereby declare that:

Neither I, nor any members of my family are directly or indirectly employed; directors of the company; members of close corporation or share in partnership or joint venture with the supplier referred to in this motivation.

All Sole Supplier Motivations/ Bid Waiver Motivations must be signed off in terms of the Delegation of Authority (DOA).

**Summary Table of Authorisation –Budgeted Requisitions**

Value	Authorisation
\$5 000 to \$50 000	Manager, General Manager
\$50 001 to \$100 000	Manager, General Manager, COO
\$100 001 to \$400 000	Manager, General Manager, COO & CEO
\$400 001	Manager, General Manager, COO, CEO and Board

07/02/2024 INQMBIRE Josephine

Name

HR Officer

Designation

[Signature]

Signature

02/05/2024

Date

Charles Hamman

Name

HR Manager

Designation

[Signature]

Signature

02/05/2024

Date

Motivation supported

Joseph Muhire

Group Procurement Superintendent

[Signature]

Date

03/05/24

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Name

[Blank]

Designation

[Blank]

Signature

[Blank]

Date

[Blank]

Group Supply Chain Manager

[Blank]

Date